



North Carolina Department of Public Safety

Human Resources

Beverly Eaves Perdue, Governor
Reuben F. Young, Secretary

Bennie Aiken, Chief Deputy Secretary
Alvin G. Ragland, Director

July 20, 2012

ADMINISTRATIVE MEMORANDUM: **08-2012**

TO: Department of Public Safety Managers and Supervisors

FROM: Alvin G. Ragland *AGR*

RE: **2012 Legislative Increase and Other Salary Increases**

A final decision has been made regarding the legislative and other increases (e.g., equity, on-call, site differentials). Attached, please find the official correspondence communicating this information and the updated salary schedules. While the freeze has been lifted, strict guidelines will still be in effect. Over the next few weeks we will be developing guidelines to address future salary administration needs and requests. The guidelines will also include the use of the additional forty (40) hours of bonus leave that has been approved. This information will be shared as soon as it is finalized.

Employees on Leave of Absence with pay are eligible for the legislative increase effective 7/1/2012. Employees on Leave of Absence without pay are eligible for the legislative increase at the time of reinstatement. The legislative increase was not automatically loaded for the Leave of Absence employees. Therefore, due to the number of employees that the Department has on Leave of Absence, as well as the additional time necessary to review the paid leave entries and work the legislative increase action and place back out on Leave of Absence, the employees on Leave of Absence will receive their increase in the August pay cycle retro to July 1, 2012.

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If you should have any questions regarding the legislative increase, please contact Tammy Penny at (919) 716-3754 or Elaine Barnes at (919) 716-3738. If you should have questions regarding personnel action processing in BEACON, please contact Anne Brown at (919) 716-3749 or Patricia Guzman at (919) 716-3801.

Attachments

cc: Secretary, Reuben F. Young
Chief Operating Officer, Mikael R. Gross
Chief Deputy Secretary, Adult Correction, Jennie Lancaster
Chief Deputy Secretary, Law Enforcement, Gerald A. Rudisill
Chief Deputy Secretary, Juvenile Justice, Linda W. Hayes
Chief Deputy Secretary, Administration, Bennie Aiken
Ms. Elaine Barnes
Ms. Tammy Penny
Ms. Anne Brown
Ms. Patricia Guzman