

**MINUTES OF THE
PRIVATE PROTECTIVE SERVICES BOARD MEETING
June 20, 2013
HOLIDAY INN CRABTREE VALLEY
4100 Glenwood Avenue
RALEIGH, NC 27612**

BOARD MEMBER PRESENT

Richard Allen
Bill Booth
Judge Burris
Denise Martin
Ed Cobbler
Bob Graham
Clyde Cook
Marcus Benson
William MacRae
Richard Epley
James Stevens
Eric Weaver Sr.

BOARD MEMBERS ABSENT

Robert Clark

STAFF PRESENT

Terry Wright - Director
Anthony Bonapart - Deputy Director
Phillip Stephenson – Field Services Supervisor
Jeff Gray – Attorney
Judy Pittman - Training Officer
Garcia Graham – PPSB Board Secretary
Maia Washington-Powell – PPSB Licensing Assistant

GUEST PRESENT

Kerry Core
Jeffrey Jones
David Arndt
Donna W. Campbell
Larry Flannery
Audra Coleman
Dorian Dehnel
James Green
Hollie Trivette

Richard Jason Carver
John Pettingell
Gregory Hatten
Gary Pastor
Ruth Reynolds
Tiffany Misel
James Barefoot
Jeff Kiker

Marc Benson
Patrick M. Lewis
Reginald James
Scott Pastor
Bill Dover
Pam Mayfield
Bill Johnson
W.M. Pylypiw

CALL TO ORDER

Chairman Richard Allen called the June 20, 2013 Private Protective Services Board meeting to order at 9:03 a.m. Chairman Allen welcomed all guests.

GOOD OF THE ORDER:

Attorney Jeff Gray explained the State Ethics Act, which addresses the ethics of public officials. This Act states specifically that if any Board Member has any conflict of interest, potential conflict of interest, or the appearance of a conflict, he or she should remove themselves from deliberation and vote on that matter and so state on the record.

Mr. Gregory Hatten, president of the NCAPI greeted the Board and all of the guests. Mr. Hatten stated that the association was making arrangements for their fall conference scheduled for November in Greensboro. He also stated that members were working with the state legislature on issues of concern.

Ms. Ruth Reynolds also addressed the Board to inform all members of the P.I. Summit that she will be conducting with Kee Collin on August 17th and 18th at the Marriott in downtown Charlotte, North Carolina. She also stated that there would be speakers coming from all over the country.

MINUTES:

APPROVAL OF THE APRIL 18, 2013 MEETING MINUTES.

MOTION BY MR. GRAHAM TO ACCEPT THE MINUTES; SECONDED BY MR. MACRAE; MOTION CARRIED.

SCREENING COMMITTEE REPORT:

Mrs. Martin reported that the Screening Committee met on Wednesday, June 19, 2013 from 2:06 p.m. until 4:54 p.m. to review a total of 49 applications. (See report). The committee members were Mrs. Martin, Mr. Benson, Mr. MacRae, Mr. Weaver and Mr. Cobbler. Mrs. Martin read the report for the record.

Mr. Wright presented the following registration report for the period of April 15, 2013 to June 17, 2013. Total registrations 3,902; armed totals were 651 of which 158 were new and 422 were renewals, 1 duplicate, and 70 reissue/dual. There were a total of 7 armed Private Investigators, 3 new Private Investigators and 4 renewals, 6 new armed Private Investigator Associates, and 2 Renewals. Unarmed totals were 3,236 which included 1,065 new, 1,897 renewals, 175 transfers, 9 duplicates and 90 reissue/dual. Total denials were 642 of which 152 were for cause and 490 for correctable reasons. There were 763 applications approved which were previously denied for a total of 1,405 denials reviewed.

MOTION BY MR. BOOTH TO ACCEPT THE SCREENING COMMITTEE REPORT AND THE REGISTRATION REPORT; SECONDED BY MR. BENSON; MOTION CARRIED.

GRIEVANCE COMMITTEE REPORT:

Judge Burris reported the Grievance Committee met on Wednesday, June 19, 2013 from 8:06 a.m. until 12:06 p.m. and heard a total of 7 cases. The committee members were Judge Burris, Mr. Booth, Mr. Cook, Mr. Epley, Mr. Graham and Mr. Stevens. Judge Burris presented the attached report. (See attachment). Mr. Epley recused himself from case 2013-PPS-009.

MOTION BY MR. BOOTH TO ACCEPT THE GRIEVANCE COMMITTEE REPORT; SECONDED BY MR. STEVENS; MOTION CARRIED.

TRAINING & EDUCATION COMMITTEE:

Mr. Stevens advised that the Training & Education Committee met on Thursday, June 20, 2013 from 8:06 a.m. until 9:00 a.m. The committee members were Mr. Stevens, Mr. Allen, Mr. Booth, Mr. Clark, Mr. Epley, Mr. MacRae and Mr. Weaver. Mr. Stevens requested that PPS Field Services Supervisor Phillip Stephenson read the report. Mr. Stephenson provided the following updates:

Presently we have 366 certified PPS unarmed guard trainers and 99 PPS certified armed guard trainers.

The following PPS Training Courses for CEU Credits have been scheduled:

July 31, 2013	9 am – 1 pm	Charlotte
August 22, 2013	1 pm – 5 pm	Asheville
December 21, 2013	1 pm – 5 pm	Raleigh

Mr. Epley suggested that we change the number of credit hours for attending Board meetings from one (1) to two (2) hours for a maximum of four (4) hours per year. After discussing the issue, the Board's attorney was directed to initiate the rule change. Tentative effective date is January 1, 2014.

MOTION BY MR. BENSON TO ACCEPT THE RULE CHANGE TO GRANT TWO (2) HOURS OF CE CREDIT FOR ATTENDING BOARD MEETINGS; SECONDED BY MR. BOOTH; MOTION CARRIED.

Mr. Stevens stated that the following twelve (12) continuing education training courses have been submitted for approval: Non Violent Crisis Intervention (8), Active Shooter Training (12), Tradecraft for Asset Handlers (6), Specialized Interviewing Techniques for Children and Families (4), Understanding Domestic Violence (2), Crime Awareness & Personal Protection (2),

Defending our Homeland: A Private Investigator's Perspective on Homeland Security (online) (2), Defending our Homeland: A Private Investigator's Perspective on Homeland Security (2), Electronic Countermeasures (4), Analytical Interview System (12), Computer Voice Stress Analyzer (CVSA) Recertification Course (12) and Police/Security Bicycle Patrol (12).

MOTION BY MR. BOOTH TO APPROVE THE ABOVE COURSES FOR CONTINUING EDUCATION TRAINING; SECONDED BY MR. EPLEY; MOTION CARRIED.

MOTION BY MR. WEAVER TO ACCEPT THE TRAINING AND EDUCATION COMMITTEE REPORT; SECONDED BY MRS. MARTIN; MOTION CARRIED.

GRIEVANCE COMMITTEE:

Judge Burris discussed the issue of when it is acceptable to publish a disciplinary action. There has been discussion as to whether it is appropriate to publish the grievance report after the Board meeting or should individuals who have the right to appeal the Board's decision only have their rulings listed on the web once all the appeals have been exhausted. This issue will be deferred until the August Board meeting.

Judge Burris also reported that there will be a change to the audit process regarding late unarmed registration renewals. Effective immediately, if the unarmed late fee has been paid the registration will be considered on time and will not be reported as a violation upon conducting an audit. This policy change will not be retroactive.

MOTION BY MR. BOOTH TO ACCEPT THE COMMITTEE'S REPORT; SECONDED BY MR. MACRAE; MOTION CARRIED.

SCREENING COMMITTEE:

On October 24, 2012 the Private Protective Services Board approved the Private Investigator License of Mr. Ordie Hazu McFarland Jr. with the condition that staff conduct a compliance review of his work and report back to the Board in six months.

Mr. McFarland's performance review will be deferred to the December Board meeting due to illness. Mr. MacRae recused himself from consideration of this matter.

MOTION BY MR. BENSON TO DEFER REVIEW TO DECEMBER MEETING; SECONDED BY MR. BOOTH; MOTION CARRIED.

Mr. Bonapart read the official response to a letter submitted by industry member Gary Pastor, Private Eyes, Inc., regarding Armed Private Investigator Associates being required to have liability insurance. Board members discussed whether or not a PIA is considered a licensee. It was determined that a PIA should not be classified any differently than any other armed licensee or registrant for the purposes of liability insurance.

**MOTION BY JUDGE BURRIS THAT A PIA BE CLASSIFIED AS A LICENSEE;
SECONDED BY MR. BENSON; MOTION CARRIED.**

Mr. Wright suggested that on the issue of whether or not an armed PIA or just the sponsor is responsible for carrying liability insurance be deferred to staff and the Board attorney until the August Board meeting. The Board stated until that time the current practice will stay in place.

The Board also reviewed a new question that will be added to PPS applications to provide applicants with a clearer understanding of Prayer for Judgments. The question will read:

Have you ever pled guilty, been granted a Prayer for Judgment or been convicted of any crime (Felony or Misdemeanor)?

**MOTION BY MR. BENSON TO INSERT THE NEW QUESTION ON ALL APPLICATIONS;
SECONDED BY MR. MACRAE; MOTION CARRIED.**

74C REWRITE COMMITTEE REPORT:

Judge Burris reported on the status of House Bill 466 (amendments to Chapter 74C). Representatives Burr and McNeil sponsored the Bill. The Bill passed the House on April 25th. The Bill was forwarded to the Senate and is currently in the Judiciary I Committee.

FINANCE REPORT:

NONE

OLD BUSINESS:

NONE

NEW BUSINESS:

The Board discussed new meeting dates for the year 2014. Mr. Benson suggested that due to low turnout and Raleigh being centrally located, the Board should meet in Raleigh for all meetings. The Board discussed the issue in addition to hearing from industry members present at the meeting. The Board settled on the following dates and locations:

Meeting Type	Location	Dates
PPSB (3 day meeting)	Raleigh	February, 18 - 20 2014
PPSB	Wilmington	April, 23-24 2014
PPSB	Raleigh	June 25 - 26 2014
PPSB	Asheville	August 20-21 2014
PPSB (3 day meeting)	Raleigh	October 21 -23 2014
PPSB	Raleigh	December 10 -11 2014

MOTION BY MR. COBBLER TO KEEP THE SAME MEETING LOCATIONS FOR 2014; SECONDED BY JUDGE BURRIS; MOTION CARRIED.

Mr. Bonapart made the grant announcement for 2013. The Private Protective Services Board is pleased to announce that they are open to receiving grant applications from 8:00 a.m. on June 21, 2013 until 5:00 p.m. on September 30, 2013.

Chairman Allen discussed the feasibility of organizing a training session for the October 2013 meeting. He suggested that PPS staff organize a work session to discuss current issues and questions they receive from industry members. Attorney Gray can provide an overview of the rules/statutes. Staff can provide Board members with examples of inquires that are received from licensees and other entities concerning the private protective services profession. The October meeting is scheduled for October 21- 23. The workshop should be scheduled for the 2nd day (October 22nd) of the three day meeting.

BREAK: 10:36 A.M.
BACK IN SESSION: 10:54 A.M.

FINAL AGENCY DECISION

Attorney Jeff Gray removed himself as counsel to the Board to present the following cases.

The Board received the official record for the following cases:

Jowan E. Smith 12-DOJ-09950 (attachment 7). Mr. Smith was present. This case was heard by Administrative Law Judge Donald W. Overby on December 11, 2012. This case involved the denial of the Petitioner's application for an unarmed guard registration under G.S. 74C-12(a)(25) on the grounds that applicant demonstrated intemperate habits or lack of good moral character as evidenced by conviction of misdemeanor Possession of Drug Paraphernalia and misdemeanor Possession of Marijuana, ½ to 1 ½ ounce.

Administrative Law Judge Donald W. Overby finds that Petitioner be denied for a period of 30 days, then issued an unarmed guard registration with twelve months probation.

MOTION BY JUDGE BURRIS TO REVERSE THE BOARD'S INITIAL DECISION AND GRANT THE APPLICANT'S UNARMED REGISTRATION; SECONDED BY MR. COBBLER; MOTION CARRIED.

Eddie Hugh Hardison 13-DOJ-08765 (attachment 4). Mr. Hardison was present. This case was heard by Senior Administrative Law Judge Fred G. Morrison, Jr. on March 26, 2013. This case involved the denial of Petitioner's renewal application for an unarmed guard registration under G.S. 74C-12(a)(25) on the grounds that applicant demonstrated intemperate habits or lack of good moral character as evidenced by Petitioner received a PJC upon payment of costs in a misdemeanor Assault on a Female case.

Senior Administrative Law Judge Fred G. Morrison, Jr. proposed that the Board reverse its initial decision to deny Petitioner's renewal application for unarmed security guard registration.

Chairman Allen recused himself.

MOTION BY MR. MACRAE TO REVERSE THE BOARD'S INITIAL DECISION AND GRANT THE APPLICANT'S UNARMED REGISTRATION; SECONDED BY MR. BENSON; MOTION CARRIED.

Reginald E. James 12-DOJ-8195 (attachment 3). Mr. James was present. This case was heard by Senior Administrative Law Judge Fred G. Morrison, Jr. on October 23, 2012. This case involved the denial of Petitioner's application for an unarmed guard registration permit under G.S. 74C-12(a)(25) on the grounds that Petitioner showed a lack of good moral character and temperate habits as evidenced by Petitioner's criminal record.

Senior Administrative Law Judge Fred G. Morrison, Jr. proposed that the Board reverse its denial of Petitioner's application for an unarmed guard registration permit.

MOTION BY MR. BENSON TO REVERSE THE BOARD'S INITIAL DECISION AND GRANT THE APPLICANT'S UNARMED REGISTRATION; SECONDED BY MR. WEAVER; MOTION CARRIED.

Seelam T. Jones 12-DOJ-09951 (attachment 5). Mr. Jones was not present. This case was heard by Administrative Law Judge Donald W. Overby on December 11, 2012. This case involved the denial of Petitioner's application for an unarmed guard registration permit under G.S. 74C-12(a)(25) on the grounds that Petitioner showed a lack of good moral character and temperate habits as evidenced by multiple felony and misdemeanor convictions in the State of South Carolina.

Administrative Law Judge Donald W. Overby recommends that Petitioner be denied an unarmed guard registration for a period of one (1) year.

MOTION BY MR. WEAVER TO DENY THE APPLICANT'S UNARMED REGISTRATION; SECONDED BY MR. BENSON; MOTION CARRIED.

Steven C. Vorse 12-DOJ-06060 (attachment 6). Mr. Vorse was not present. On October 23, 2012 this case was heard by Administrative Law Judge Beecher R. Gray. Judge Gray recommended that the Petitioner's appeal is dismissed without prejudice for failure to prosecute.

MOTION BY JUDGE BURRIS TO ACCEPT THE DISMISSAL; SECONDED BY MR. BENSON; MOTION CARRIED.

DIRECTOR'S REPORT:

Director Wright reported that an amendment was warranted to the Screening report. Christopher Lee Amburn (#5) was recommended for full PI license, the Screening report incorrectly reads PIA.

MOTION BY MR. BOOTH TO APPROVE APPLICANT FOR FULL LICENSE; SECONDED BY MR. BENSON; MOTION CARRIED.

Director Terry Wright read the report for the record. The current PPS budget as of April 30, 2013, has a balance of \$838,696.99; the Education Fund balance is \$61,725.45. As of June 17, 2013, the total for PPS is 18,217 registrations, 1,807 licensees, and 597 certifications.

Mr. Wright noted that there have been a total of 2,234 various correspondences printed from the PPS database, 4,950 registration cards have been printed and a total of 5,242 applications received since the last Board meeting.

Mr. Booth asked about the status of the new computer system. Mr. Wright advised that the new system was at the State IT Level.

MOTION BY MR. STEVENS TO ACCEPT THE DIRECTOR'S REPORT; SECONDED BY MR. BOOTH; MOTION CARRIED.

Mr. Wright advised the Board that there has been a change in the type of information that staff can provide licensees when criminal charges/convictions are listed on the FBI report and no other public document. If criminal convictions are only listed on the FBI report, staff is prohibited from informing anyone other than the applicant of the convictions. Mr. Wright advised that a memo will be sent to the industry once the new process has been approved by the State Bureau of Investigation (SBI). Mr. Wright also requested that the Board form a subcommittee to establish standards for acceptance of the on-line North Carolina Criminal Record Checks provided by vendors via the North Carolina Administrative Office of the Courts.

Chairman Allen appointed Mr. Booth, Mr. Weaver, and Mrs. Martin to this subcommittee.

ATTORNEY'S REPORT:

Attorney Gray discussed the following:

I. CONSENT AGREEMENT, SETTLEMENT AGREEMENTS & CIVIL PENALTIES

1. Stephen Anthony Tarsitano/Crime Prevention Security Patrol. On October 25, 2012, the Private Protective Services Board voted to enter into a consent agreement with Mr. Tarsitano in the amount of \$489.00 for 4 unarmed registration violations. The payment has not been received.

2. Lewis Glover, Jr./Knight Protective Services, Inc. On October 25, 2012, the Private Protective Services Board voted to enter into a consent agreement in the amount of \$1,288.20 for 8 unarmed and 2 armed registration violations. The payment has not been received.
3. Bruce Vernon Seibert/Defender Services Inc. Consent Agreement in the amount of \$8,200.80 has been paid in full.
4. Brian Joseph White/Eagle Eye Security. On April 18, 2013, the Private Protective Services Board voted to enter into a consent agreement in the amount of \$3,916.80 in two (2) monthly installments. First payment received on June 3, 2013, in the amount of \$2,000.00.

II. OFFICE OF ADMINISTRATIVE HEARINGS

January 28, 2013	None		
February 26, 2013	PPSB	JonPaul Wallace Jerome Mayfield Cameron Clinkscale	Denial of Unarmed Permit Denial of Armed Permit Denial of Unarmed Permit
March 26, 2013	PPSB	Eddie Hardison Robert McCrury	Denial of Unarmed Permit Revoke Security Guard and Patrol License
April 23, 2013	PPSB	Antonio Dickens Danielle Rankin Bedri Kulla Jesse A. Tyner	Denial of Unarmed Permit Denial of Unarmed Permit Denial of Unarmed Permit Denial of Unarmed Permit
May 28, 2013	PPSB	Randy Sawyer	Denial of Unarmed Permit
June 25, 2013	PPSB	None	
July 23, 2013	PPSB	Myron T. Davidson Marcus Fuller	Denial of PI License Revoke Firearm Trainer Certificate

III. RULES

1. Mr. Gray stated that the below rules changes were adopted at the April 18, 2013, Board meeting. Due to an error in calculating the Public Comment period, Mr. Gray advised that he had obtained the Board's approval too soon. They were "re-adopted" at the special Board meeting via telephone conference call on May 29, 2013.
 - Amendment to 12 NCAC 07D .0104, .0203, .0301, .0302, .0401, .0402, .0501, .0601, .0901, .0807 and .0908.
2. The G.S. 150B-19.1 Certification forms for the following rules changes were submitted to the Rules Review Commission on May 16, 2013:
 - Amendment to 12 NCAC 07D .0501, .0502, .0503 and .0504.

IV. PENDING BILLS EFFECTING PPS

1. House Bill 466, the bill to amend Chapter 74C, passed the House on April 25, 2013. It was referred to the Senate Committee on Judiciary I on April 29, 2013, with a serial referral to the Finance Committee upon a Favorable Report. Sponsored by Representatives Allen McNeill (R.; Randolph Co.) Justin Burr (R.; Stanly Co.), Josh Dobson (R.; McDowell Co.) and Edward Hanes (R.; Rosyth Co.), the bill appears to have no opposition and has not been amended.

Judge Burris, and the Board staff, have been actively involved with communicating with the bill sponsors, as well as supporters in the Senate.

2. At the Board's meeting on April 18th Mr. Gray advised that he had reported on four bills filed in the General Assembly giving persons other than armed security guards registered pursuant to Chapter 74C the authority to be armed and provide security and protective services on educational property:
 - S.B. 59, Armed Security Guards in K-12
 - S.B. 27, Public School Protection/Firearms Amendments
 - S.B. 146, Private Schools/Firearms Amendments
 - H.B. 595, Goldstar Officer Program/School Volunteer

There has been no action on these bills.

Chairman Allen has written the sponsors of each of these bills to make them aware of the Board and the basic provisions of Chapter 74C.

3. One of a number of bills amending the firearms laws in North Carolina could potentially impact the Board. Senate Bill 342, Amend Gun Laws, amends that portion

of the concealed handgun permit law which allows a State agency or unit of local government to adopt ordinances to prohibit the carrying of a concealed handgun, even with a permit, in specified areas by expanding and further defining “recreational facilities.” Without an exception for registered armed security guards – such as is found in N.C.G.S. 14-269.3(4) – armed security guards could not carry concealed (and possibly even openly) on these premises.

Another firearms related bill has seen a lot of action over the past two weeks, House Bill 937, “Amend Various Firearms Laws,” which had passed the House on May 7, 2013, was basically rewritten in the Senate Judiciary Committee on June 11, 2013. This omnibus bill would now expand places where holders of a concealed handgun permit may take a handgun and would add penalties for use of any gun in committing a crime. The Senate version of the bill would make further changes, including eliminating pistol purchase permits. Currently, a handgun buyer must get a purchase permit from a sheriff or hold a concealed handgun permit, which requires a background check. Under the Senate’s revision to the bill, a concealed handgun permit or a criminal background check would be needed to buy a handgun from a licensed dealer, but private sales of handguns, as often occur at gun shows, would no longer require a purchase permit and no background check would be needed. The Senate bill would clarify current law to say concealed handgun permit holders may carry on trails and other recreation areas, as well as in playgrounds. Cities would be able to ban handguns from athletic events. The new bill also would extend the rights of concealed handgun permit holders to lock their guns in their cars on all educational properties, including colleges and public school campuses, although private schools would be able to opt out.

A provision in the Senate bill was added that would close the records of those with concealed handgun permits from public view. That information now is public record.

Current law prohibits carrying firearms at parades and funeral processions, but the Senate bill would lift that prohibition for concealed handgun permit holders. Judges, registers of deeds, clerks of court and magistrates who hold concealed handgun permits would be able to take their firearms into a courthouse, a privilege that currently extends only to district attorneys.

The Senate bill also would allow hunting with noise suppressors and add penalties for concealed handgun permit holders who violate permit rules, such as carrying a handgun after having consumed alcohol.

Police chiefs from UNC system campuses and others expressed opposition. The N.C. Sheriff’s Association backed the changes in the bill that strengthened background checks for those with mental health problems and that increased penalties for gun crimes. The Senate sponsor of the measure, Sen. Buck Newton, (R., Wilson Co.), received support from Grass Roots North Carolina and the N.C. Pistol and Rifle Association.

4. At the April meeting Mr. Gray reported that five bills have been filed in the General Assembly affecting all occupational and professional licensing boards, including the PPSB. The status of the bills is as follows:

- SB 32, Periodic Review and Expiration of Rules – Re-referred to Committee on Program Evaluation 5/14/13.
- SB 33, Use of Criminal History Records by Licensing Boards – Signed by Governor 4/9/13 (see attachment 2)
- SB 36, APA Technical/Clarifying Changes (This bill is identical to HB 165.) – SB 36 passed Senate, then House with amendments; failed to pass Senate; Conference Committee appointed 4/24/13. (No action on HB 165.)
- SB 37, PED Study Occupational Licensing Board Agency (This bill is identical to HB 166.) – No action on either bill.
- HB 74, Periodic Review and Expiration of Rules (This bill is identical to SB 34, except the word “substantive” modifies the word “changes” in the amendment to G.S. 150B-21.2(c) (1).) – HB 74 passed House; referred to Senate Rules Committee. (No action on SB 34.)

The Board discussed the issue of applicants providing false information to the Boards vendor that provides criminal record checks. The CRC is eventually submitted to the Board. The Board recommended that there should be a penalty for providing false information to the Board’s CRC vendor. The Board recommended that attorney Gray draft a change to the administrative rules specifying that submitting false information to the Board’s CRC vendor is a violation.

MOTION BY MR. BENSON TO ACCEPT RECOMMENDATION; SECONDED BY MR. MACRAE; MOTION CARRIED.

Attorney Gray updated the Board on the investigation of Mr. William Hagler, who may be charged with Obtaining Property by False Pretense. The Board has a temporary restraining order against Mr. Hagler. A preliminary injunction hearing will be heard before the judge on June 24, 2013.

Attorney Gray also informed the Board that a new retainer agreement needs to be signed because the agreement must be in the law office’s name and include a new cap on travel expenses.

MOTION BY MR. EPLEY TO GO INTO CLOSED SESSION; SECONDED BY MR. WEAVER; MOTION CARRIED.

CLOSED SESSION: 12:06 p.m.

RECONVENED: 12:23 p.m.

MOTION BY MR. BOOTH TO ACCEPT THE ATTORNEY’S REPORT TO INCLUDE THE MATTER HEARD IN CLOSED SESSION; SECONDED BY MR. MACRAE; MOTION CARRIED.

Mr. Benson recused himself from the Attorney's Report.

PUBLIC COMMENT:

NONE

**MOTION BY MR. MACRAE TO ADJOURN; SECONDED BY MR. COBBLER;
MOTION CARRIED.**

12:33 p.m. Adjourned

Anthony B. Bonapart, Deputy Director

Maia Washington-Powell, Licensing Assistant