



NORTH CAROLINA
ALARM SYSTEMS LICENSING BOARD

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MEMORANDUM - OCTOBER 2009

TO: ASL Licensees

FROM: Terry Wright, ASLB Director

Terry Wright

The purpose of this informational mailing is to update licensees on various important issues.

Fingerprint Requirement

Per the September 2009 memorandum, as of October 1, 2009 there is no longer a requirement to send fingerprint cards when personnel are **renewing** a license or registration. G.S. 74D was amended effective October 1st to eliminate the fingerprint requirement for **renewal** applicants. In addition to the fingerprint card no longer being required for renewal applicants, there is no longer a requirement to send the \$38.00 fee and authorization of release of records. However, please note that the fingerprint card, \$38.00 fingerprint processing fee and authorization of release is **still required** for all **new** applicants.

Please pass this information along to all your staff. Some companies are continuing to send fingerprint cards and fees for all applicants. This will further delay the registration process as staff must take time away from processing other applications to address this issue. Furthermore, you are not required to send photographs of all personnel who are **renewing** their license or registration. If you are renewing a license or registration, your photograph is stored in the database. Another photograph is not required unless there has been a significant change in the individuals appearance.

Telephone/Email

The ASLB staff is constantly receiving telephone calls regarding a host of issues related to the alarm industry. We are requesting/encouraging you and your staff to email Eleanor Doggette (edoggette@ncdoj.gov) and Shannon Hunt (shunt@ncdoj.gov) for questions regarding the registration process. If you have a licensing related question, feel free to email Nan Williams at nwilliams@ncdoj.gov. Staff members will respond to your email as soon as practical.