



**NORTH CAROLINA  
ALARM SYSTEMS LICENSING BOARD**

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MINUTES  
OF THE  
NORTH CAROLINA ALARM SYSTEMS LICENSING BOARD

DATE: November 15, 2012  
TIME: 9:00 a.m.  
PLACE: Holiday Inn  
Raleigh, North Carolina  
SUBMITTED BY: Anthony B. Bonapart  
Deputy Director

MEMBERS PRESENT:

Brad Smith  
Mack Donaldson  
Larry McClellan  
John Thompson  
Jack Ingle

MEMBERS ABSENT:

June Ray  
James Taylor

STAFF PRESENT:

Director Terry Wright  
Deputy Director Anthony Bonapart  
Field Services Supervisor Phillip Stephenson

Board Secretary Nan Williams  
Training Officer Judy Pittman  
Attorney Jeff Gray

VISITORS:

Tom West  
Sean Ricks  
William E. Bunn  
Robert J. Thomas  
Ronald S. Clyburn

William Strickland  
James Parker  
William Funk  
Jason Lindquist  
John W. Roberts

Nick Scheider  
Gary Pollock  
Lee Fletcher  
Kelly Phelps  
Elizabeth Hamner  
Ken Gill  
Jason Sanders  
Gordon Gibb  
Mike Gordon  
Walt Vockheimer  
Leon Lyson  
Thomas Gannon  
Nicholas Williamson  
James G. McKinnon  
Jeremy Woody

Jim MacDonald  
Jennifer Snellgrove  
Rod Gibson  
John Shocknesse  
Kim McEnaney  
Kristin Hazelton  
Chad Essick  
Megon Lambert  
Mack Donaldson  
Ron Jacobson  
Robert Puckoff  
Paul Tingrath  
Wesley Jones

#### CALL TO ORDER

The November 15, 2012 meeting of the North Carolina Alarm Systems Licensing Board was called to order at 9:00 a.m. by Mr. Smith.

Mr. Smith reopened the November 14, 2012 Screening Committee in regard to the grievance matter of Mr. James F. MacDonald. Mr. John Thompson recused himself from voting in this matter.

Mr. MacDonald and Mr. Alvin Parker were both present and both agreed to have the Screening matter presented during the open meeting. Mr. Smith reported that the Grievance Committee had voted to take disciplinary action against Mr. MacDonald but agreed that his license be issued upon paying a consent agreement in the amount of \$4,141.20 for registration violations and unlicensed activity.

**MR. SMITH MADE A MOTION TO APPROVE THE LICENSE FOR MR. JAMES F. MACDONALD. SECONDED BY MR. INGLE. MOTION CARRIED.**

**MR. SMITH MADE A MOTION TO ADJOURN THE SCREENING COMMITTEE AT 9:10 A.M. SECONDED BY MR. INGLE. MOTION CARRIED.**

Mr. Smith called the meeting back to order at 9:10 a.m.

In accordance with the State Ethics Law, Attorney Jeff Gray read the following information. "It is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. If any member has any known conflict of interest or appearance of conflict with respect to any matter coming to this Board today, please identify the conflict or appearance of conflict and refrain from any deliberation and vote in that particular matter."

Mr. Smith welcomed all guests.

**MR. MCCLELLAN MADE A MOTION TO APPROVE THE MINUTES FROM THE SEPTEMBER 27, 2012 BOARD MEETING. SECONDED BY MR. INGLE. MOTION CARRIED.**

**MR. INGLE MADE A MOTION TO APPROVE THE MINUTES FROM THE OCTOBER 25, 2012 SPECIAL MEETING ON OUT OF STATE ON LINE CRIMINAL RECORD CHECKS. SECONDED BY MR. MCCLELLAN. MOTION CARRIED.**

**MR. MCCLELLAN MADE A MOTION TO APPROVE THE MINUTES FROM THE SEPTEMBER 25, 2012 SPECIAL MEETING ON OUT OF STATE ON LINE CRIMINAL RECORD CHECKS. SECONDED BY MR. INGLE. MOTION CARRIED.**

**MR. INGLE MADE A MOTION TO APPROVE THE MINUTES FROM THE SEPTEMBER 25, 2012 SPECIAL MEETING ON ENHANCED ALARM VERIFICATION. SECONDED BY MR MCCLELLAN. MOTION CARRIED.**

#### ATTORNEY'S REPORT

Mr. Gray reported on the following consent agreements:

1. James Hurdis and Dockrel Cromartie/Elite Technologies Security, LLC - Consent Agreement of \$346.80 has been executed and paid in full.
2. Frances Letini/Security, Inc. - Consent Agreement of \$2,203.20 has been executed and paid in full.
3. Eric Franklin Beatty/Power Home Technologies, Inc. - Consent Agreement has been executed and paid in full.
4. Michael Sean Crowley/Harmonic Solutions, LLC - Consent Agreement of \$4,488.00 has been executed and the first of six payments of \$748.00 has been paid. (Final Payment due February 1, 2013).

The schedule of the hearings in the Office of Administrative Hearings was attached to the Attorney's Report.

Mr. Gray advised that the public hearing on the Board's administrative rules was held on July 18, 2012. No members of the general public or the industry attended; no comments were received. The Board adopted 12 NCAC 11.0102, 12 NCAC 11 .0201, NCAC 11 .0301 AND 12 NCAC 11 .0307 as published in the North Carolina Register at its September 27, 2012 meeting. The Submission for Permanent Rule forms were completed and filed on October 16, 2012.

There were no final agency decisions.

Mr. Smith stated that Ms. June Ray has an excused absence.

Mr. Smith gave the Screening Committee report. It was noted that Mr. John Thompson recused himself from voting on Number Seven of the report.

**MR. INGLE MADE A MOTION TO APPROVE ONE THROUGH THIRTEEN WITH THE EXCEPTION OF NUMBER SEVEN. SECONDED BY MR. MCCLELLAN. MOTION CARRIED.**

**MR. DONALDSON MADE A MOTION TO APPROVE NUMBER SEVEN. SECONDED BY MR. INGLE. IT WAS NOTED THAT MR. THOMPSON RECUSED HIMSELF FROM VOTING ON THIS MATTER. MOTION CARRIED.**

Mr. Wright gave the registration report.

**MR. INGLE MADE A MOTION TO APPROVE THE REGISTRATION REPORT AS PRESENTED. SECONDED BY MR. THOMPSON. MOTION CARRIED.**

Mr. Smith stated that he and Mr. Donaldson met as the Grievance Committee on November 13, 2012. Mr. Smith presented the November 13, 2012 Grievance Committee report.

**MR. INGLE MADE A MOTION TO APPROVE THE NOVEMBER 13, 2012 GRIEVANCE COMMITTEE REPORT AS PRESENTED. SECONDED BY MR. THOMPSON. MOTION CARRIED.**

Mr. Smith stated that he and Mr. Donaldson met as the Grievance Committee on November 14, 2012. Mr. Smith presented the November 14, 2012 Grievance Committee report.

**MR. MCCLELLAN MADE A MOTION TO APPROVE THE NOVEMBER 14, 2012 GRIEVANCE COMMITTEE REPORT AS PRESENTED. SECONDED BY MR. THOMPSON. MOTION CARRIED.**

#### SPECIAL REPORTS AND PRESENTATIONS

Mr. McClellan gave the following report from the Continuing Education Committee:

1. CCTV Systems & Control Concepts - The committee recommends approval for renewal for 3 CEU's for this course.
2. Physical Security Concepts - The committee recommends approval for renewal for 3 CEU's for this course.
3. CCTV Systems & Control Design - The committee recommends approval for renewal for 3 CEU's for this course.
4. Intrusion Detection - The committee recommends approval for renewal for 3 CEU's for this course.
5. Basic Access Control Concepts - The committee recommends approval for renewal for 3 CEU's for this course.
6. 1100 Series Wireless Residential Panel Training - The committee recommends approval for renewal for 2 CEU's for this course.
7. XR500/XR100 Alarm Panel Training - The committee recommends approval for renewal for 6 CEU's for this course.
8. XT30/XT50 Alarm Panel Training - The committee recommends approval for renewal for 6 CEU's for this course.

9. The Basics of CCTV (Short Course) - The committee recommends approval for renewal for 2 CEU's for this course.
10. The Basics of CCTV (Long Course) - The committee recommends approval for renewal for 3 CEU's for this course.
11. Access Control Technology (Short Course) - The committee recommends approval for renewal for 2 CEU's for this course.
12. Access Control Technology (Long Course) - The committee recommends approval for renewal for 3 CEU's for this course.

**MR. INGLE MADE A MOTION TO APPROVE THE COURSES AS PRESENTED. SECONDED BY MR. THOMPSON. MOTION CARRIED.**

Mr. Mike Gordon, an attorney representing CPI Security Systems, Inc, addressed the Board with his concerns in regard to Vivint, Inc. He asked the Board to refer this matter to the Attorney Generals Office for their review. Mr. Tom West, an attorney representing Jason Lindquist and Vivint, Inc., thanked the Board for their due process and listening to all of the evidence.

Mr. Smith stated that the Board is charged with protecting the people in North Carolina and that the members of the Board are not judges. Mr. Smith explained how the grievance matters are heard. He stated they hear every complaint whether or not they were withdrawn or not. Mr. Smith also stated that the hearings are closed.

#### OLD BUSINESS

None

#### UNFINISHED BUSINESS

Mr. Wright gave the report in regard to the draft copy of the online out of state criminal record check Request for Proposal (RFP). Mr. Wright stated that once the ASLB and the PPSB has approved the RFP, the RFP will be forwarded to DOJ Financial Services. Financial Services will review the RFP and forward the RFP to the State Purchasing Office, who will eventually post the RFP for bids. The prior request for proposal was for three years and this one will be for five years and will require the vendor to have the capability to obtain out of country record checks.

**MR. MCCLELLAN MADE A MOTION TO MOVE FORWARD WITH THE REQUEST FOR PROPOSAL WITH THE ADDITION OF INCLUDING ALASKA IN THE LIST OF STATES THAT THE VENDOR WILL BE REQUIRED TO OBTAIN CRIMINAL RECORDS FROM. SECONDED BY MR. INGLE. MOTION CARRIED.**

#### NEW BUSINESS

None

Mr. Smith stated that beginning with the next meeting on January 17, 2013, all meetings in Raleigh will be held at the Holiday Inn-Crabtree Valley, 4100 Glenwood Avenue, Raleigh, North Carolina. The May 23, 2013 meeting will be held in Wilmington, North Carolina.

DIRECTOR'S REPORT

Mr. Wright presented the written report and advised as of October 31, 2012, the Alarm Board balance was \$282,022.21. The Education Fund balance was \$49,954.08. As of November 9, 2012, the Board has 938 licensees and 6,835 registrants.

**MR. THOMPSON MADE A MOTION TO ACCEPT THE DIRECTOR'S REPORT AS PRESENTED. SECONDED BY MR. INGLE. MOTION CARRIED.**

GOOD OF THE ORDER

**MR. MCCLELLAN MADE A MOTION TO ADJOURN. SECONDED BY MR. THOMPSON. MOTION CARRIED.**

Meeting Adjourned: 10:25 a.m.

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Anthony Bonapart  
Deputy Director

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Nan Williams  
Reporter