

STATE OF NORTH CAROLINA DEPARTMENT OF PUBLIC SAFETY Purchasing and Logistics	INVITATION FOR BIDS NO. 19-013075-SCP	
	Bids will be publicly opened: May 7, 2015	
Refer ALL Inquiries to: Carolyn Stephenson Telephone No. 919-324-6453	Contract Type: Agency Specific Term Contract	
	Commodity: Bottled Water	
E-Mail: carolyn.stephenson@ncdps.gov	Section/Division Name: NC Emergency Management	
(See page 2 for mailing instructions.)	Requisition No. RQ18570198A	
(Within two days after notification, the vendor must register in NC E-Procurement @ Your Service (http://vendor.ncgov.com))		

NOTICE TO BIDDERS

Sealed bids, subject to the conditions made a part hereof, will be received at this office (Purchasing and Logistics) until 2:00 pm on the day of opening and then opened, for furnishing and delivering the commodity as described herein. Refer to page 2 for proper mailing instructions.

Bids submitted via telegraph, facsimile (FAX) machine, telephone, and electronic means, including but not limited to e-mail, in response to this Invitation for Bids will not be acceptable. Bids are subject to rejection unless submitted on this form.

Please review the new additions to the Instructions to Bidders, which are found in new paragraphs 22 ("Confidentiality of Bids," which prohibits certain types of communications during the procurement process and any violation of this provision may subject bidder's bid to disqualification) and 23 (Executive Order #50-Price-Matching Preference); and review the changes to paragraphs 15 (Award of Contract) and 19 (Protest Procedures) in the Instructions to Bidders, which are required to implement Executive Order 50.

EXECUTION

In compliance with this Invitation for Bids, and subject to all the conditions herein, the undersigned offers and agrees to furnish and deliver any or all items upon which prices are bid, at the prices set opposite each item within the time specified herein. By executing this bid, I certify that this bid is submitted competitively and without collusion (G.S. 143-54), that none of our officers, directors, or owners of an unincorporated business entity has been convicted of any violations of Chapter 78A of the General Statutes, the Securities Act of 1933, or the Securities Exchange Act of 1934 (G.S. 143-59.2), and that we are not an ineligible vendor as set forth in G.S. 143-59.1. False certification is a Class I felony.

Failure to execute/sign bid prior to submittal shall render bid invalid. Late bids are not acceptable.

BIDDER: <u>Le Bleu Corporation</u>		
STREET ADDRESS: <u>3134 Carnotzer Rd</u>		
CITY & STATE & ZIP: <u>Advance, Nc 27006</u>	P.O. BOX: <u>2093</u>	ZIP: <u>27006</u>
PRINCIPAL PLACE OF BUSINESS ADDRESS IF DIFFERENT FROM ABOVE (SEE INSTRUCTIONS TO BIDDERS ITEM #21):	TELEPHONE NUMBER: <u>336 998 2894</u>	TOLL FREE TEL. NO (800) <u>854-4471</u>
N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.		
PRINT NAME & TITLE OF PERSON SIGNING: <u>Brack Agee, Vice President</u>		FAX NUMBER: <u>336 998 4167</u>
AUTHORIZED SIGNATURE: <u>[Signature]</u>	DATE: <u>5/5/15</u>	E-MAIL: <u>brack.agee@lebleu.com</u>

Offer valid for 45 days from date of bid opening unless otherwise stated here: _____ days (See Instructions to Bidders, Item 6). Prompt Payment Discount: _____ % _____ days (See Instructions to Bidders, Item 7).

ACCEPTANCE OF BID

If any or all parts of this bid are accepted by the State of North Carolina, an authorized representative of the Department of Public Safety shall affix his/her signature hereto and this document and all provisions of this Invitation for Bid along with the Vendor bid response and the written results of any negotiations shall then constitute the written agreement between the parties. A copy of this acceptance will be forwarded to the successful Vendor(s).

FOR STATE USE ONLY
Offer accepted and contract awarded this <u>13th</u> day of <u>May</u> , 20 <u>15</u> .
<u>[Signature]</u> (Authorized representative of the Department of Public Safety)

BIDDER: Le Bleu Corporation

In an effort to support the sustainability efforts of the State of North Carolina we solicit your cooperation in this effort.

It is desirable that all responses meet the following requirements:

- All copies are printed **double sided**.
- All submittals and copies are printed on **recycled paper with a minimum post-consumer content of 30%** and indicate this information accordingly on the response.
- Unless absolutely necessary, all bids and copies should **minimize or eliminate use of non-recyclable or non reusable materials** such as plastic report covers, plastic dividers, vinyl sleeves, and GBC binding. Three-ringed binders, glued materials, paper clips, and staples are acceptable.
- Materials should be submitted in a format which allows for **easy removal and recycling** of paper materials.

MAILING INSTRUCTIONS: Mail only **ONE (1) ORIGINAL AND ONE (1) COPY** of the fully executed bid document, unless otherwise instructed, and only one bid per envelope. **Address all envelopes (including fed ex and ups)** as shown below. **Bid number must be clearly shown on the outside of all envelopes.** It is the **responsibility** of the bidder to have the bid in this office by the specified time and date of opening.

DELIVERED BY US POSTAL SERVICE	DELIVERED BY ANY OTHER MEANS
BID NO. 19-013075-SCP North Carolina Department of Public Safety Purchasing and Logistics 4227 Mail Service Center Raleigh, NC 27699-4227	BID NO. 19-013075-SCP North Carolina Department of Public Safety Purchasing and Logistics 3030 Hammond Business Place Raleigh, NC 27603

TABULATIONS: The Division has implemented an Interactive Purchasing System (IPS) that allows the public to retrieve bid tabulations electronically from our Internet web site: <http://www.pandc.nc.gov/>. Click on the IPS BIDS icon, click on Search for Bid, enter the bid number, and then search. Tabulations will normally be available at this web site not later than one working day after opening. Lengthy tabulations may not be available on the Internet, and requests for these verbally or in writing cannot be honored.

VENDOR REGISTRATION AND SOLICITATION NOTIFICATION SYSTEM: Vendor Link NC allows vendors to electronically register free with the State to receive electronic notification of current procurement opportunities for goods and services available on the Interactive Purchasing System. Online registration and other purchasing information are available on our Internet web site: <http://www.pandc.nc.gov/>.

E-VERIFY COMPLIANCE: Bidder(s) must sign and return the attached certification with submitted bid or your offer may be rejected ().

EXECUTIVE ORDER NO. 50 (PRICE-MATCHING PREFERENCE):

Pursuant to North Carolina General Statute § 143-59 (G.S. § 143-59) and Executive Order No. 50 issued by Governor Perdue on February 17, 2010, entitled "Enhanced Purchasing Opportunities for North Carolina Businesses," a price-matching preference may be given to North Carolina resident bidders on contracts for the purchase of goods. This preference will allow a qualified North Carolina resident bidder to match the price of the lowest responsible nonresident bidder, if the North Carolina resident bidder's price is within five percent (5%) or \$10,000, whichever is less, of the nonresident bidder's price. If the resident bidder requests and qualifies for the price-matching preference, the resident bidder will first be offered the contract award and it will have three (3) business days to accept or decline the award based on the lowest responsible nonresident bidder's price.

Executive Order #50 applies to procurements from the Governor's Office, Cabinet Agencies (i.e., Administration, Commerce, Correction, Crime Control and Public Safety, Cultural Resources, Environment and Natural Resources, Health and Human Services, Juvenile Justice and Delinquency Prevention, Revenue, and Transportation), Universities and Community Colleges and all procurements handled by the Division of Purchase and Contract. All other State Agencies are encouraged to implement the requirements of the Executive Order #50 and vendors should contact these State Agencies to determine whether they have adopted and implemented Executive Order #50.

BIDDER: LeBlou Corporation

E-PROCUREMENT: This is an e-procurement solicitation. See paragraph #19 of the attached General Contract Terms and Conditions. The Terms and Conditions made part of this solicitation contain language necessary for North Carolina's Statewide e-procurement initiative. It is the offeror's responsibility to read these terms and conditions carefully and consider them in preparing the offer. By signature offeror acknowledges acceptance of all terms and conditions, including those related to e-procurement.

General information on the e-procurement service can be found at: <http://eprocurement.nc.gov>

TRANSPORTATION CHARGES: FOB DESTINATION. All transportation charges, including freight, handling and distribution charges, shall be included in your offered price(s).

USER: NC Department of Public Safety, 1636 Gold Star Drive, Raleigh, NC 27607

COMMUNICATION BY VENDORS: In submitting its bid, the Vendor agrees not to discuss or otherwise reveal the contents of its bid to any source, government or private, outside of the using agency until after the award of the contract or cancellation of this IFB. All Vendors are forbidden from having any communications with the using agency, or any other representative of the State concerning the solicitation, during the evaluation of the bids (i.e., after the public opening of the bids and before the award of the contract), unless the State's purchaser directly contacts the Vendor(s) for purposes of seeking clarification or another reason permitted by the solicitation. Vendors not in compliance with this provision may be disqualified, at the option of the State, from the contract award. Only those communications with the using agency authorized by this IFB are permitted.

SCOPE: This is a disaster convenience contract. It is the intent of the NC Department of Public Safety, Division of Emergency Management, to establish a contract with vendors who can furnish and deliver bagged, cubed ice per the stated specifications described, before, during, and after an emergency or disaster. It is the State's intent to make multiple awards pursuant to this IFB. The State anticipates that no single vendor will have sufficient inventory to meet the requirements of a large scale or catastrophic disaster. The contract would be for a period of three (3) years from date of award. Each emergency or disaster has its own unique requirements; therefore, no maximum or minimum orders are guaranteed by the State. Historically, individual orders have ranged from one pallet of ice up to one tractor trailer load, with multiple orders placed in a short time period (1 day to 1 week). The State reserves the right to increase or decrease the quantities as needed. The State will be responsible only for items received. Bidders must be aware that this is a disaster convenience contract, and any and all orders placed are to meet the life safety and welfare requirements of the citizens of the State. Timely delivery is of utmost importance.

SHIPMENT: The purchase order number must be shown on all packages and shipping manifests to ensure proper identification and payment of invoices. Complete packing list must accompany each shipment.

BID DISQUALIFICATION: This section is crucial in the bidding, bid evaluation, and award process. All bidders should read and understand the following:

1. By taking deviations of any nature or magnitude to any requirement contained in this Invitation for Bid, you are risking disqualification of your bid. This is due in part to legal considerations concerning contract award. Depending on circumstances, it may or may not be possible for the State to award to a bid with deviations.
2. If you cannot fully meet all requirements contained in this Invitation for Bid, you are urged to email purchaser named above as soon as possible, but in all cases before bid opening date. This may allow the State to consider your deviation(s) and, if feasible, to release an Invitation for Bid addendum modifying the requirements concerned.

BID EVALUATION: Bids are requested on the items and/or equipment as hereinafter specified or like items similar in design, function and performance. The State reserves the right to reject any bid on the basis of function, compatibility with user's intended use or applications as well as costs. Bidder(s) are cautioned that any/all information furnished or not furnished on this bid may be used as a factor in determining the award of this contract.

BIDDER: Le Bleu Corporation

AWARD CRITERIA: As provided by Statute, award will be based on the lowest and best bid(s) (most advantageous to the State) as determined by consideration of:

- 1) Price
- 2) Quality of item offered
- 3) General reputation and performance capabilities of bidder
- 4) Suitability of item(s) for intended use
- 5) Conformity with intent of specifications herein
- 6) Guaranteed delivery schedule
- 7) Evaluation of samples, if required

AWARD OF CONTRACT: The right is reserved to award this contract to a single overall bidder on all items, or to make awards on the basis of individual items or groups of items, whichever shall be considered by the State to be most advantageous or to constitute its best interest. Bidders should show unit prices, but are requested also to offer a lump sum price.

DESCRIPTIVE LITERATURE: Bidders are requested to provide complete descriptive literature, specifications and other pertinent data necessary for their evaluation as required by the attached General Contract Terms & Conditions; otherwise, they will be subject to rejection.

CONTRACT MONITORING: Per *NC Senate Bill 1213 (Session Law 2010-194)* any contract which results from the award of this Invitation for Bid shall include contract monitoring as a regular process of evaluating post award Vendor contract performance based on measurable deliverables and verifying Vendor compliance with the terms and conditions in the contract.

The general purpose of monitoring will be to 1) improve Vendor contract performance through early identification of questions and issue resolution; 2) identify potential contract problems, financial or technical, that may require additional scrutiny; 3) evaluate Vendor contract performance controls to ensure there is a reliable basis for validating deliverables and minimizing risk of contract default; 4) assure that Vendor financial documentation is adequate and accurate as it relates to contract payments.

Specifically, contract monitoring may include but are not limited to the following areas;

- Verify contractor performance for purposes of payment;
- Identify material breach of contract by assessing the difference between contract performance and material non-performance;
- Determine if corrective action is necessary and take such action if required;

Monitoring Vendor compliance of any contract document which results from the award of this Invitation for Bid shall be the responsibility of the NC Department of Public Safety Purchasing and Budget Office, Contract Administrator. Contract monitoring shall occur for an on-going basis throughout the term of the contract."

DEVIATIONS: Any deviations from specifications and requirements herein must be clearly pointed out by bidder. Otherwise it will be considered that item(s) offered is in strict compliance with these specifications and requirements, and successful bidder will be held responsible therefore. Deviations must be explained in detail below or on an attached sheet. However, no implication is made by the State that deviations will be acceptable. Bidder is advised that the response (or lack thereof) on this question does not take precedence over specific responses or non-responses provided elsewhere in this bid.

WARRANTY: The contractor warrants to the owner that all equipment furnished under this specification will be new, of good material and workmanship, and agrees to replace promptly any part or parts which by reason of defective material or workmanship shall fail under normal use, free of negligence or accident, for a minimum period of twelve (12) months from date put in operation. Such replacement shall include all parts, labor, and transportation cost to the location where equipment is down, free of any charge to the owner or his representative.

MATERIAL SAFETY DATA SHEETS: In addition to meeting Federal and State Laws and requirements concerning hazardous chemicals, contractor shall forward with each invoice a proper and current Material Safety Data Sheet (MSDS). Furthermore, contractor shall furnish the State and/or its agencies additional MSDS as requested.

BIDDER: Le Bleu Corporation

SPECIFICATIONS: The attached specifications and requirements are drawn around equipment which the State has evaluated and determined that the size, construction, design layout, special features and performance are necessary. Bidders are requested to offer only comparable units which will provide the features and performance needed and implied.

SUITABILITY FOR INTENDED USE: Bidders are requested to offer only comparable equipment which will provide the equivalent capabilities, features and diversity called for herein. The State reserves the right to evaluate all proposals for suitability for the required use and to award the one best meeting requirements and thought to be in the State's best interest.

MAKE AND MODEL: Manufacturer's name and model/catalog numbers used are for the purpose of identification and to establish general quality level desired. Such references are not intended to be restrictive and comparable products of other manufacturers will be considered. However, bidders are cautioned that any deviation from specifications must be pointed out in their bid.

REFERENCES: The State reserves the right to require upon its request a list of users of the exact model of equipment bid. The State may contact these users to determine quality level of the offered equipment. Such information may be considered in the evaluation of the bid.

DEBARMENT CERTIFICATION: The bidder certifies that to the best of its knowledge and belief, that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal or State department or agency, as specifically addressed in Federal Acquisition Regulations, Subpart 9.4.

DELIVERY: The successful bidder will complete delivery as stated within the bid document, unless otherwise stated here: _____ Delivery will be made from _____ (City & State). The State reserves the right to consider the delivery time offered as a factor in the award of contract.

CLARIFICATIONS AND QUESTIONS: All questions regarding this IFB MUST be submitted in writing to the Purchasing Agent named on the front of this document. Oral answers are not binding on the State. Bidder is to notify purchaser in writing by email to carolyn.stephenson@ncdps.gov, at least five (5) consecutive days before bid opening if bidder believes: 1) there may be an error in specifications, 2) if bidder is uncertain about the intent of a specific requirement/specification, terms and conditions including instructions to bidders or 3) if bidder has general questions. Questions submitted less than five (5) consecutive days before bid opening date may not be addressed. If required, addenda to this IFB will be posted to the Interactive Purchasing System (IPS). Bidders will not be identified in addenda; only the question and corresponding answer will be posted. It is the bidder's responsibility to review all addenda to this IFB and, if need be, sign and return addenda with bidder's response.

BIDDER: Le Bleu Corporation

SCOPE OF CONTRACT

1. **Overview:** It is the intent of the Division of Emergency Management to seek and award vendors that can furnish and deliver bottled water before, during, or after an emergency or disaster. It is the State's intent to make multiple awards pursuant to this IFB. The State anticipates that no single vendor will have sufficient inventory to meet the requirements of a large scale or catastrophic disaster.
2. **Quantities:** Quantities referenced in this document represent the best available estimates of the State's requirements. However, each emergency is unique. Therefore, nothing in this document shall be construed to prevent the State, when necessary, from purchasing additional supplies from non-contract sources, nor shall it be construed to require the State to purchase quantities of water below or beyond its actual requirements. It is anticipated that the State will require up to thirty (30) trailer loads of bottled water per day beginning approximately one day after an emergency is declared.
3. **Specifications:**
 - a. **Bottled Water, 20 oz. Bottles**
 - i. Water, bottled, 20 ounce, in non-breakable, non-returnable, recyclable containers suitable for human use and consumption, from any potable water source, and without additives of any sort.
 - ii. Shelf life of bottle and water upon the delivery shall be certified by the vendor for a minimum of three (3) years.
 - iii. Individual bottles packaged in corrugated cardboard cases, or corrugated cardboard base trays and heat shrink plastic sealed suitable for carrying and stacking on a standard pallet. Containers must hold up from being compacted by stacking for long term storage in a warehouse environment.
 - iv. Cases palletized on a standard pallet of 40" x 48", and each case clearly and visibly marked with lot number.
 - v. Palletized water must be able to be double stacked, **double** (not single) machine stretch wrapped using 80-110 gauge clear polypropylene material at a tension of 0.20 or greater suitable for shipping and handling and movement by standard material handling equipment.
 - vi. Each pallet shall be visibly marked on two sides with a label denoting the manufacturer's lot number of the water on the pallet, and the total number of gallons (US) on the pallet.
 - b. **Bottled Water, 1 Liter (US) Bottles**
 - i. Water, bottled, 1 Liter (US), in non-breakable, non-returnable, recyclable containers suitable for human use and consumption, from any potable water source, and without additives of any sort.
 - ii. Shelf life of bottle and water upon the delivery shall be certified by the vendor for a minimum of three (3) years.
 - iii. Individual bottles packaged in corrugated cardboard cases, or corrugated cardboard base trays and heat shrink plastic sealed suitable for carrying and stacking on a standard pallet. Containers must hold up from being compacted by stacking for long term storage in a warehouse environment.
 - iv. Cases palletized on a standard pallet of 40" x 48", and each case clearly and visibly marked with lot number.
 - v. Palletized water must be able to be double stacked, **double** (not single) machine stretch wrapped using 80-110 gauge clear polypropylene material at a tension of 0.20 or greater suitable for shipping and handling and movement by standard material handling equipment.
 - vi. Each pallet shall be visibly marked on two sides with a label denoting the manufacturer's lot number of the water on the pallet, and the total number of gallons (US) on the pallet.
 - c. **Trailer Loading and Bill of Laden**
 - i. Palletized water shall be loaded so the main open pallet slots are facing the length of the trailer and are not turned sideways. End points may not have a fork lift, and pallets may have to be unloaded using a pallet jack.
 - ii. Pallets are to be alternate side placed – that is two pallets loaded on the right wall of the trailer, then two pallets loaded on the left wall of the trailer – to prevent load shifting and package breaching during transport. In lieu of alternate side placement the vendor may, at no additional

BIDDER: Le Bleu Corporation

cost to the State, use other load stabilization devices such as empty pallets or dunnage bags to prevent load shifting during transport. Such load stabilization devices will not be returned to the vendor.

iii. Bill of Laden shall list the total number of pallets on the trailer broken down with the counts for each lot number (e.g. Lot 123 - 10 pallets, Lot 234 - 8 pallets).

4. **Technical Information Required:** The vendor shall complete appropriate portions below in order for the State to evaluate vendor's technical approach to meeting the needs of the State and this contract. If additional space is needed, vendor will attach detailed information in the bid package.

a. **20 oz. Bottles (fill out if bidding this line)**

- i. Number of bottles per case: 24
- ii. Total number cases per pallet: 72
- iii. Total gallons (US) per pallet: 270
- iv. Dimensions of one pallet: 48" x 48" x 72"
L W H
- v. Can these pallets be stacked? yes
- vi. How high? 2 pallets w/ slip sheet
- vii. Total weight per pallet (including pallet): 2524 lbs
- viii. Total number of pallets legally loaded on one 48' trailer: 18

b. **1 Liter (US) Bottles (fill out if bidding this line)**

- i. Number of bottles per case: 12
- ii. Total number cases per pallet: 77
- iii. Total gallons (US) per pallet: 3166
- iv. Dimensions of one pallet: 48" x 40" x 71"
L W H
- v. Can these pallets be stacked? yes
- vi. How high? 2 pallets w/ slip sheet
- vii. Total weight per pallet (including pallet): 2295 lbs
- viii. Total number of pallets legally loaded on one 48' trailer: 19

c. **Manufacturing**

- i. Address 3134 Cornotree Road
Advance, NC 27006
- ii. Number of Production Lines 3
- iii. Amount of 20 oz. bottles per day 155,520
- iv. Amount of 1 Liter bottles per day 59,400

BIDDER: LeBlou Corporation

- v. Number of pallets 20 oz. bottles available within 24 hours 200 pallets
- vi. Number of pallets 20 oz. bottles available within 48 hours 290 pallets
- vii. Number of pallets 20 oz. bottles available within 72 hours 380 pallets
- viii. Number of pallets 20 oz. bottles available after 72 hours 90 daily
- ix. Number of pallets 1 L bottles available within 24 hours 180 pallets
- x. Number of pallets 1 L bottles available within 48 hours 270 pallets
- xi. Number of pallets 1 L bottles available within 72 hours 350 pallets
- xii. Number of pallets 1 L bottles available after 72 hours 90 daily

d. Distribution Sites

- i. The vendor will attach a list of all distribution sites in the State of North Carolina and contiguous states to its bid package. The list shall include the number of loading docks at each site, and average daily quantity in pallets available at each site.
- ii. Average number of trucks available for daily delivery 10 Tractors

e. Hours of Operation

- i. Normal hours of operation 8am - 4pm Warehouse M-F
- ii. Are you willing to furnish and deliver water outside of your normal hours of operation?
Yes

f. Contact Information

i. Vendor contract administrator:

Name Candee Smith
Telephone 336 998 2894
E-Mail Candee.smith@leblou.com

ii. Vendor 24/7 emergency contact:

Name Candee Smith | Brock Agnew
Telephone 336 819 2160 336 972 7019
E-Mail Candee.smith@leblou.com, brock.agnew@leblou.com

5. Recycled Content:

- a. If the products offered herein contain any recycled content, indicate the material and content percentage
Material Virgin Material Percentage % 0
- b. If the packaging contains any recycled content, indicate here the material and content percentage
Material Corrugated Percentage % 30

BIDDER: LeBlen Corporation

6. **Samples:** Samples are not required prior to bid opening date; however, if required later, bidder agrees to furnish samples of items offered at no expense to the State within two (2) consecutive calendar days after request is made by the State. A sample will consist of two (2) pallets of water loaded per the specifications above. Any sample provided will be returned to the vendor after inspection is performed if the vendor states the sample must be returned as specified in the instructions to bidders portion of this IFB. The Division of Emergency Management intends to inspect samples at the manufacturing site within the State if needed. If the manufacturing plant is outside the State, then the vendor will ship the specified sample to a location determined by the State, and shipping costs to and from the State are the responsibility of the vendor. Bids which do not comply with these requirements may be subject to rejection.
7. **Pricing:** Bidders shall fill out all information below for the items they are offering. Price shall include the cost of pallets, for the State does not intend to return pallets. All bids are to be submitted FOB anywhere in North Carolina. This does not prevent the State from requesting delivery FOB vendor dock when advantageous to the State. If the State elects to FOB vendor dock, then the vendor shall properly credit the State any shipping charges that are calculated in the bid price. Pricing shall include any costs associated with an order being placed to the vendor 24 hours a day, 7 days a week, 365 days a year.

a. **20 oz. Bottled Water per Specifications**

- i. Manufacturer LeBlen Corporation
- ii. Model Ultra Pure Bottled Water
- iii. UPC 734341000282
- iv. Price per bottle .29
- v. Discount per bottle if FOB vendor dock .04

b. **1 Liter Bottled Water per Specifications**

- i. Manufacturer LeBlen Corporation
- ii. Model Ultra Pure Bottled Water
- iii. UPC 734341000107
- iv. Price per bottle .58
- v. Discount per bottle if FOB vendor dock .08

c. **Tabulation** – Bid price tabulation by the State shall be based upon an order consisting of 466,560 20 oz. bottled water, and 249,480 1 Liter bottled water FOB anywhere in North Carolina.

8. **References:** List three (3) references below where similar items were proposed, ordered and shipped to:

Company	Location	Name and Phone Number
<u>PCS Phosphate</u>	<u>Aurora, NC</u>	<u>CJ Preston 252322 8133</u>
<u>Food Lion</u>	<u>Salisbury, NC</u>	<u>Jennifer Lacky 7046338250</u>
<u>SAS Institute</u>	<u>Cary, NC</u>	<u>Julie Stewart 9195316885</u>

9. **Duration:** The duration of this contract shall be for a period of three (3) years.

BIDDER: LeBlon Corporation

Attachment 1

**CERTIFICATE OF COMPLIANCE
NORTH CAROLINA DEPARTMENT OF PUBLIC SAFETY
E-VERIFY EMPLOYER COMPLIANCE STATEMENT**

E-Verify for Public Contracts: Pursuant to General Statute 64-26

The legislation referenced prohibits governmental units from awarding to or entering into contracts unless the contractor and the contractor's subcontractors comply with the E-Verify requirements of Article 2 of Chapter 64 of the NC General Statutes.

Contractor, hereafter Employer, understands that E-Verify is a federal program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law. Employer is defined as: Any person, business entity, or other organization that transacts business in this State and that employs 25 or more employees in this State. This term does not include State agencies, counties, municipalities, or other governmental bodies.

Employer understands that Employers, as Defined Herein, Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of the employee through E-Verify in accordance with NCGS§64-26(a).

Therefore, all employers must be in compliance with the E-Verify requirements to enter into contracts with the North Carolina Department of Public Safety.

Below check the type of employer and complete the information.

A) **Employer with less than 25 employees**, not required to use E-Verify: _____

Company Name Signature and Title Date

OR:

B) **Employer with 25 or more employees** required by NC G.S. 64-26 to use E-Verify: **Yes, we comply:**

[Signature] Vice-President 5/5/2015
Company Name Signature and Title Date

BIDDER: Le Bleu Corporation

INSTRUCTIONS TO BIDDERS

1. **READ, REVIEW AND COMPLY:** It shall be the bidder's responsibility to read this entire document, review all enclosures and attachments, and comply with all requirements specified herein.
2. **NOTICE TO BIDDERS:** All bids are subject to the provisions of the Instructions to Bidders, special terms and conditions specific to this Invitation for Bids, the specifications, and the North Carolina General Contract Terms and Conditions. The Department of Public Safety objects to and will not evaluate or consider any additional terms and conditions submitted with a bidder response. This applies to any language appearing in or attached to the document as part of the bidder's response. **DO NOT ATTACH ANY ADDITIONAL TERMS AND CONDITIONS.** By execution and delivery of this document, the bidder agrees that any additional terms and conditions, whether submitted purposely or inadvertently, shall have no force or effect.
3. **DEFINITIONS:**
 - **BIDDER:** Company, firm, corporation, partnership, individual, etc., submitting a response to an Invitation for Bids.
 - **TERM CONTRACT:** A contract generally intended to cover all normal requirements for a commodity for a specified period of time based on estimated quantities only.
 - **STATEWIDE TERM CONTRACT:** A Term Contract for all agencies, unless exempted by statute, rule, or special term and condition specific to this bid.
 - **AGENCY SPECIFIC TERM CONTRACT:** A Term Contract for a specific agency.
 - **OPEN MARKET CONTRACT:** A contract for the purchase of a commodity not covered by a term contract.
4. **EXECUTION:** Failure to sign under EXECUTION section will render bid invalid.
5. **ORDER OF PRECEDENCE:** In cases of conflict between specific provisions in this bid, the order of precedence shall be (1) special terms and conditions specific to this bid, (2) specifications, (3) North Carolina General Contract Terms and Conditions, and (4) Instructions to Bidders.
6. **TIME FOR CONSIDERATION:** Unless otherwise indicated on the first page of this document, bidder's offer shall be valid for 45 days from the date of bid opening. Preference may be given to bids allowing not less than 45 days for consideration and acceptance.
7. **PROMPT PAYMENT DISCOUNTS:** Bidders are urged to compute all discounts into the price offered. If a prompt payment discount is offered, it will not be considered in the award of the contract except as a factor to aid in resolving cases of identical prices.
8. **SPECIFICATIONS:** Any deviation from specifications indicated herein must be clearly pointed out; otherwise, it will be considered that items offered are in strict compliance with these specifications, and bidder will be held responsible therefore. Deviations shall be explained in detail. **The bidder shall not construe this paragraph as inviting deviation or implying that any deviation will be acceptable.**
9. **INFORMATION AND DESCRIPTIVE LITERATURE:** Bidder is to furnish all information requested and in the spaces provided in this document. Further, if required elsewhere in this bid, each bidder must submit with their bid sketches, descriptive literature and/or complete specifications covering the products offered. Reference to literature submitted with a previous bid will not satisfy this provision. Bids which do not comply with these requirements will be subject to rejection.
10. **RECYCLING AND SOURCE REDUCTION:** It is the policy of this State to encourage and promote the purchase of products with recycled content to the extent economically practicable, and to purchase items which are reusable, refillable, repairable, more durable, and less toxic to the extent that the purchase or use is practicable and cost-effective. We also encourage and promote using minimal packaging and the use of recycled/recyclable products in the packaging of commodities purchased. However, no sacrifice in quality of packaging will be acceptable. The company remains responsible for providing packaging that will protect the commodity and contain it for its intended use. Companies are strongly urged to bring to the attention of purchasers those products or packaging they offer which have recycled content and that are recyclable.
11. **CLARIFICATIONS/INTERPRETATIONS:** Any and all questions regarding this document must be addressed to the purchaser named on the cover sheet of this document. Do not contact the user directly. Any and all revisions to this document shall be made only by written addendum. The bidder is cautioned that the requirements of this bid can be altered only by written addendum and that verbal communications from whatever source are of no effect.
12. **ACCEPTANCE AND REJECTION:** The Department of Public Safety reserves the right to reject any and all bids, to waive any informality in bids and, unless otherwise specified by the bidder, to accept any item in the bid. If either a unit price or extended price is obviously in error and the other is obviously correct, the incorrect price will be disregarded.
13. **REFERENCES:** The Department of Public Safety reserves the right to require a list of users of the exact item offered. The Department of Public Safety may contact these users to determine acceptability of the bid. Such information may be considered in the evaluation of the bid.

BIDDER: Le Bleu Corporation

14. **TAXES:**

- **FEDERAL:** All agencies participating in this contract are exempt from Federal Taxes, such as excise and transportation. Exemption forms submitted by the contractor will be executed and returned by the using agency.
- **OTHER:** Prices offered are not to include any personal property taxes, nor any sales or use tax (or fees) unless required by the North Carolina Department of Revenue.

15. **AWARD OF CONTRACT:** As directed by statute, qualified bids will be evaluated and acceptance may be made of the lowest and best bid most advantageous to the Department of Public Safety as determined upon consideration of such factors as: prices offered; the quality of the articles offered; the general reputation and performance capabilities of the bidders; the substantial conformity with the specifications and other conditions set forth in the bid; the suitability of the articles for the intended use; the related services needed; the date or dates of delivery and performance; and such other factors deemed by the Department of Public Safety to be pertinent or peculiar to the purchase in question. After the foregoing evaluation, the bids will be reviewed to determine if there are any North Carolina resident bidders that submitted responsive bids and requested the price-matching preference pursuant to Executive Order #50 and G.S. § 143-59. If such bidders are found, the evaluators and/or purchaser will then determine whether any of the North Carolina resident bidders qualify for this preference and, if so, make the contract award pursuant to Paragraph 23 below.

Unless otherwise specified by the Department of Public Safety or the bidder, the Department of Public Safety reserves the right to accept any item or group of items on a multi-item bid.

In addition, on TERM CONTRACTS, the Department of Public Safety reserves the right to make partial, progressive or multiple awards: where it is advantageous to award separately by items; or where more than one supplier is needed to provide the contemplated requirements as to quantity, quality, delivery, service, geographical areas; other factors deemed by the Department of Public Safety to be pertinent or peculiar to the purchase in question.

16. **HISTORICALLY UNDERUTILIZED BUSINESSES:** Pursuant to General Statute 143-48 and Executive Order #150, the Department of Public Safety invites and encourages participation in this procurement process by businesses owned by minorities, women, disabled, disabled business enterprises and non-profit work centers for the blind and severely disabled.

17. **CONFIDENTIAL INFORMATION:** As provided by statute and rule, the Department of Public Safety will consider keeping trade secrets which the bidder does not wish disclosed confidential. Each page shall be identified in boldface at the top and bottom as "CONFIDENTIAL" by the bidder. Cost information shall not be deemed confidential. In spite of what is labeled as a trade secret, the determination whether it is or not will be determined by North Carolina law.

18. **SAMPLES:** Sample of items, when required, must be furnished as stipulated herein, free of expense, and if not destroyed will, upon request be returned at the bidder's expense. Request for the return of samples must be made within 10 days following date of bid opening. Otherwise the samples will become the Department of Public Safety property. Each individual sample must be labeled with the bidder's name, bid number, and item number. A sample on which an award is made, will be retained until the contract is completed, and then returned, if requested, as specified above.

19. **PROTEST PROCEDURES:** When a bidder wants to protest a contract awarded by the Secretary of Administration or by an agency over \$25,000 resulting from this solicitation, they must submit a written request to the State Purchasing Officer at Purchase and Contract, 1305 Mail Service Center, Raleigh, NC 27699-1305. This request must be received in the Division of Purchase and Contract within thirty (30) consecutive calendar days from the date of the contract award. When a bidder wants to protest a contract awarded by an agency or university resulting from this solicitation that is over \$10,000 but less than \$25,000 for any agency, or any contract awarded by a university, they must submit a written request to the issuing procurement officer at the address of the issuing agency. This request must be received in that office within thirty (30) consecutive calendar days from the date of the contract award. Protest letters must contain specific reasons and any supporting documentation for the protest. Note: Contract award notices are sent only to those actually awarded contracts, and not to every person or firm responding to this solicitation. Bid status and Award notices are posted on the Internet at <http://www.pandc.nc.gov/>. All protests will be handled pursuant to the North Carolina Administrative Code, Title 1, Department of Administration, Chapter 5, Purchase and Contract, Section 5B.1519. (See Protest Information at <http://www.pandc.nc.gov/protests.pdf> for more information.)

If a ground of a protest is based on a challenge to the qualification of a North Carolina resident bidder awarded a contract pursuant to Executive Order #50 (price-matching preference), the State Purchasing Officer or procurement officer may request the North Carolina resident bidder to produce documentation substantiating the North Carolina resident bidder's qualification for the subject preference. The State Purchasing Officer or procurement officer should request the supporting documentation within the 10-day period he or she has to make the decision on whether to deny or grant a protest meeting and the protest meeting should be scheduled after the anticipated receipt of the documents from the North Carolina resident bidder. Pursuant to Paragraph 23 below, the North Carolina resident bidder is required to produce to the State the requested documentation within five (5) business days of the State's request and failure to produce the documents by the end of that time period may result in the cancellation of the contract. Also note that any tax, financial, accounting or banking documents the North Carolina resident bidder submits to the State in connection with the resolution of a protest shall not be disclosed to the protester pursuant to G.S. §§ 132-1.1 and 105-259(b) and the State shall preserve the confidentiality of such documents.

20. **MISCELLANEOUS:** Masculine pronouns shall be read to include feminine pronouns, and the singular of any word or phrase shall be read to include the plural and vice versa.

BIDDER: Le Bleu Corporation

21. **RECIPROCAL PREFERENCE:** G.S. 143-59 establishes a reciprocal preference law to discourage other states from applying in-state preferences against North Carolina's resident bidders. The "Principal Place of Business" is defined as the principal place from which the trade or business of the bidder is directed or managed.
22. **CONFIDENTIALITY OF BIDS:** In submitting its bid, the bidder agrees not to discuss or otherwise reveal the contents of its bid to any source outside of the using or issuing agency, government or private, until after the award of the contract. All bidders are advised that they are not to have any communications with the using or issuing agency during the evaluation of the bids (i.e., after the public opening of the bids and before the award of the contract), unless the State's purchaser contacts the bidder(s) for purposes of seeking clarification. A bidder shall not transmit to the issuing and/or using agency any information commenting on the ability or qualifications of any other bidder to provide the advertised good, equipment, commodity, defects, errors and/or omissions in any other bidder's bid and/or prices at any time during the procurement process; and/or engage in any other communication or conduct attempting to influence the evaluation and/or award of the contract that is the subject of this IFB. Bidders not in compliance with this provision may be disqualified, at the option of the State, from the contract award. Only those communications with the using agency or issuing agency authorized by this IFB are permitted.
23. **EXECUTIVE ORDER #50-PRICE-MATCHING PREFERENCE:** Pursuant to North Carolina General Statute § 143-59 (G.S. § 143-59) and Executive Order No. 50 issued by Governor Perdue on February 17, 2010, entitled "Enhanced Purchasing Opportunities for North Carolina Businesses," a price-matching preference may be given to North Carolina resident bidders on contracts for the purchase of goods. This preference will allow a qualified North Carolina resident bidder to match the price of the lowest responsible nonresident bidder, if the North Carolina resident bidder's price is within five percent (5%) or \$10,000, whichever is less, of the non-resident bidder's price. G.S. § 143-59(c) (1) defines a "resident bidder" as a "bidder that has paid unemployment taxes or income taxes in this State and whose principal place of business is located in this State. G.S. § 143-59(c) (2) defines a nonresident bidder as a bidder that does not meet the definition in G.S. § 143-59(c) (1). G.S. § 143-59(c) (3) defines a "principal place of business" as the "principal place from which the trade or business of the bidder is directed or managed."

In order to qualify for this preference, a resident bidder must: (1) request the preference; and (2) complete "Resident Bidder's Certification for Price-Matching Preference under Executive Order #50" (hereinafter the "Certification"). The Certification may not be submitted after the public opening of the bids. By executing the Certification, the bidder agrees to provide any additional information or documentation requested by the State to confirm the above certifications and statements within five (5) business days of request (including tax filings, banking statements, financial and accounting statements reflecting Bidder's payment of the subject taxes and such other information regarding bidder's management or directors of its business or trade of its principal place of business).

The State will evaluate the bids in accordance with the award criteria stated in this IFB to determine the lowest responsible bidder. If the lowest responsible bidder is a North Carolina resident bidder, then there will be no consideration of the price-matching preference. If the lowest responsible bid was submitted by nonresident bidder and there are no North Carolina resident bidders that submitted a bid price that was within 5% or \$10,000 of the nonresident bidder's price, then none of the North Carolina resident bidders qualified for the price-matching preference and no review of the Resident Bidder's Certifications is required.

If the lowest responsible bid was submitted by nonresident bidder and there are one or more North Carolina resident bidders that submitted a bid price that was within 5% or \$10,000 of the nonresident bidder's price, then the evaluators shall review the Certification(s) of the resident bidder(s) to determine whether the resident bidders have certified compliance with G.S. § 143-59(c)(1), (3) and the information and documentation provided in or with the Certification supports the resident bidder(s) certifications. The evaluators may seek clarification of the certifications and/or information in a resident bidder's Certification and request documentation (including but not limited to income tax or unemployment tax returns, reports and/or filing (annual and/or quarterly); banking statements or financial/accounting statements reflecting bidder's payment of income taxes or unemployment taxes to the State of North Carolina and such other information regarding bidder's management or directors of its business or trade of its principal place of business.). If the resident bidder's Certification for the price-matching is challenged in a bid protest, the resident bidder shall provide the foregoing information and/or documents to the State within five (5) business days of receiving a request from the State for such information and/or documentation. Pursuant to G.S. §§ 132-1.1, 105-259(b) and Paragraph 17 of the Instructions to Bidders, the State is prohibited from making public disclosures of the bidder's tax information and documents (except if one of the 39 exceptions applies in G.S. § 105-259(b)) and the State shall preserve the confidentiality of the tax information and/or documents received in response to a request for clarification (or, as discussed below, to resolve a bid protest challenging resident bidder's qualification for the price-matching preference). In order to further preserve the confidentiality of bidder's tax information and documentation provided the State, the bidder shall comply with Paragraph 17 of the Instructions to Bidders and mark "CONFIDENTIAL" at the top and bottom of each page of the information and documentation. After review of the Certification(s) and any clarification, the evaluators shall include in their recommendation for award a finding that the North Carolina resident bidder(s) was or was not qualified for the price-matching preference.

BIDDER: Le Bleu Corporation

If more than one North Carolina resident bidder qualified for the price-matching preference, then the evaluators, purchaser, or procurement specialist shall prioritize the qualified North Carolina resident bidders according to their original bid prices, from lowest to highest, so that qualified North Carolina resident bidder that submitted the lowest bid should get the first opportunity to match the bid price of the nonresident lowest responsible bidder. If the lowest responsible and qualified North Carolina resident bidder declines to accept contract award, then the contract should be offered to the next lowest qualified North Carolina resident bidder and to continue in this manner until either a qualified North Carolina resident bidder accepts to contract award or the award is made to nonresident bidder if no qualified North Carolina resident bidder accepted the award. If two responsible North Carolina resident bidders qualify for the price-matching preference, both had the same bid price, then the evaluators, purchaser or procurement specialist may: (1) consider the information provided in these bidders' Certifications or publicly available information to determine which bidder the contract award would have a greater impact of stimulating or sustaining the North Carolina economy and/or is most likely to create or save jobs (e.g., if the choice is between a resident broker and a resident manufacturer); (2) consider the unemployment rate in the subject goods, then the contract should be awarded to the resident manufacturer; (3) seek clarification from the bidders to ascertain the impact on their respective businesses if offered the award of the contract.

If the resident bidder requests and qualifies for the price-matching preference, the resident bidder will first be offered the contract award and it will have three (3) business days to accept or decline the award based on the lowest responsible nonresident bidder's price.

If at any time during or after the procurement process (including but not limited to clarifications and resolution of bid protests), the State determines that: the certifications or information in the Certification were false, substantially inaccurate, materially misleading; or the Bidder failed to provide, within the specified time period, the information and documentation the State requested, then the State may:

- (1) Cancel the resident bidder's contract and/or purchase order that was awarded based on the price-matching preference and resident bidder shall be liable for all its cost it incurs as a result of the cancellation and all increased costs of the State may incur by awarding the contract to the next lowest bidder;
- (2) Bidder will not be entitled to any price-matching preference in any future State bidding opportunities;
- (3) Action may be taken against the contractor under the False Claims Act, G.S. § 1-605 through 1-617, inclusive, for submitting a false Certification for the price-matching preference under Executive Order #50 (including but not limited to treble damages and civil penalties); and/or
- (4) Debar Bidder from doing business with the State of North Carolina for a period determined by the State Purchasing Officer and/or Board of Award.

BIDDER: Le Bleu Corporation

NORTH CAROLINA GENERAL CONTRACT TERMS AND CONDITIONS

1. **DEFAULT AND PERFORMANCE BOND:** In case of default by the contractor, the Department of Public Safety may procure the articles or services from other sources and hold the contractor responsible for any excess cost occasioned thereby. The Department of Public Safety reserves the right to require performance bond or other acceptable alternative guarantees from successful bidder without expense to the Department of Public Safety.

The contractor shall be in default, if its Certification submitted for a price-matching preference under Executive Order #50 and G.S. § 143-59 was false and/or contained materially misleading or inaccurate information, and/or contractor failed to provide information and documentation requested by the State to substantiate contractor's Certification.

In addition, in the event of default by the Contractor under this contract, the State may immediately cease doing business with the Contractor, immediately terminate for cause all existing contracts the State has with the Contractor, and de-bar the Contractor from doing future business with the State. The State may take action against the contractor under the False Claims Act, G.S. § 1-605 through 1-617, inclusive, for submitting a false Certification for the price-matching preference under Executive Order #50 (including but not limited to treble damages and civil penalties).

Upon the Contractor filing a petition for bankruptcy or the entering of a judgment of bankruptcy by or against the Contractor, the State may immediately terminate, for cause, this contract and all other existing contracts the Contractor has with the State, and de-bar the Contractor from doing future business with the State.

2. **GOVERNMENTAL RESTRICTIONS:** In the event any Governmental restrictions are imposed which necessitate alteration of the material, quality, workmanship or performance of the items offered prior to their delivery, it shall be the responsibility of the contractor to notify, in writing, the issuing purchasing office at once, indicating the specific regulation which required such alterations. The Department of Public Safety reserves the right to accept any such alterations, including any price adjustments occasioned thereby, or to cancel the contract.
3. **AVAILABILITY OF FUNDS:** Any and all payments to the contractor are dependent upon and subject to the availability of funds to the agency for the purpose set forth in this agreement.
4. **TAXES:** Any applicable taxes shall be invoiced as a separate item.
- G.S. 143-59.1 bars the Department of Public Safety from entering into contracts with vendors if the vendor or its affiliates meet one of the conditions of G. S. 105-164.8(b) and refuse to collect use tax on sales of tangible personal property to purchasers in North Carolina. Conditions under G. S. 105-164.8(b) include: (1) Maintenance of a retail establishment or office, (2) Presence of representatives in the State that solicit sales or transact business on behalf of the vendor and (3) Systematic exploitation of the market by media-assisted, media-facilitated, or media-solicited means. By execution of the bid document the vendor certifies that it and all of its affiliates, (if it has affiliates); collect(s) the appropriate taxes.
5. **SITUS:** The place of this contract, its situs and forum, shall be North Carolina, where all matters, whether sounding in contract or tort, relating to its validity, construction, interpretation and enforcement shall be determined.
6. **GOVERNING LAWS:** This contract is made under and shall be governed and construed in accordance with the laws of the State of North Carolina.
7. **INSPECTION AT CONTRACTOR'S SITE:** The Department of Public Safety reserves the right to inspect, at a reasonable time, the equipment/item, plant or other facilities of a prospective contractor prior to contract award, and during the contract term as necessary for the Department of Public Safety determination that such equipment/item, plant or other facilities conform with the specifications/requirements and are adequate and suitable for the proper and effective performance of the contract.
8. **PAYMENT TERMS:** Payment terms are Net not later than 30 days after receipt of correct invoice or acceptance of goods, whichever is later. The using agency is responsible for all payments to the contractor under the contract. Payment by some agencies may be made by procurement card and it shall be accepted by the contractor for payment if the contractor accepts that card (Visa, MasterCard, etc.) from other customers. If payment is made by procurement card, then payment may be processed immediately by the contractor.
9. **AFFIRMATIVE ACTION:** The contractor will take affirmative action in complying with all Federal and State requirements concerning fair employment and employment of people with disabilities, and concerning the treatment of all employees without regard to discrimination by reason of race, color, religion, sex, national origin or disability.
10. **CONDITION AND PACKAGING:** Unless otherwise provided by special terms and conditions or specifications, it is understood and agreed that any item offered or shipped has not been sold or used for any purpose and shall be in first class condition. All containers/packaging shall be suitable for handling, storage or shipment.

BIDDER: Le Bleu Corporation

11. **STANDARDS:** All manufactured items and/or fabricated assemblies subject to operation under pressure, operation by connection to an electric source, or operation involving a connection to a manufactured, natural, or LP gas source shall be constructed and approved in a manner acceptable to the appropriate state inspector which customarily requires the label or re-examination listing or identification marking of the appropriate safety standard organization; such as the American Society of Mechanical Engineers for pressure vessels; the Underwriters Laboratories and /or National Electrical Manufacturers' Association for electrically operated assemblies; or the American Gas Association for gas operated assemblies, where such approvals of listings have been established for the type of device offered and furnished. Further, all items furnished shall meet all requirements of the Occupational Safety and Health Act (OSHA), and state and federal requirements relating to clean air and water pollution.
12. **PATENT:** The contractor shall hold and save the Department of Public Safety, its officers, agents and employees, harmless from liability of any kind, including costs and expenses, on account of any copyrighted material, patented or unpatented invention, articles, device or appliance manufactured or used in the performance of this contract, including use by the government.
13. **ADVERTISING:** Contractor agrees not to use the existence of this contract, the name of the Department of Public Safety, or the name of the State of North Carolina as part of any commercial advertising.
14. **ACCESS TO PERSONS AND RECORDS:** The State Auditor and the using agency's internal auditors shall have access to persons and records as a result of all contracts or grants entered into by State agencies or political subdivisions in accordance with General Statute 147-64.7 and Session Law 2010-194, Section 21 (i.e., the State Auditors and internal auditors may audit the records of the contractor during and after the term of the contract to verify accounts and data affecting fees or performance).
15. **ASSIGNMENT:** No assignment of the contractor's obligations nor the contractor's right to receive payment hereunder shall be permitted. However, upon written request approved by the issuing purchasing authority and solely as a convenience to the contractor, the Department of Public Safety may:
 - a. Forward the contractor's payment check directly to any person or entity designated by the contractor, and
 - b. Include any person or entity designated by contractor as a joint payee on the contractor's payment check.In no event shall such approval and action obligate the State to anyone other than the contractor and the contractor shall remain responsible for fulfillment of all contract obligations.
16. **INSURANCE:**

COVERAGE - During the term of the contract, the contractor at its sole cost and expense shall provide commercial insurance of such type and with such terms and limits as may be reasonably associated with the contract. As a minimum, the contractor shall provide and maintain the following coverage and limits:

 - a. **Worker's Compensation** - The contractor shall provide and maintain Worker's Compensation Insurance, as required by the laws of North Carolina, as well as employer's liability coverage with minimum limits of \$150,000.00, covering all of contractor's employees who are engaged in any work under the contract. If any work is sublet, the contractor shall require the subcontractor to provide the same coverage for any of his employees engaged in any work under the contract.
 - b. **Commercial General Liability** - General Liability Coverage on a Comprehensive Broad Form on an occurrence basis in the minimum amount of \$500,000.00 Combined Single Limit. (Defense cost shall be in excess of the limit of liability.)
 - c. **Automobile** - Automobile Liability Insurance, to include liability coverage, covering all owned, hired and non-owned vehicles, used in connection with the contract. The minimum combined single limit shall be \$150,000.00 bodily injury and property damage; \$150,000.00 uninsured/under insured motorist; and \$1,000.00 medical payment.

REQUIREMENTS: Providing and maintaining adequate insurance coverage is a material obligation of the contractor and is of the essence of this contract. All such insurance shall meet all laws of the State of North Carolina. Such insurance coverage shall be obtained from companies that are authorized to provide such coverage and that are authorized by the Commissioner of Insurance to do business in North Carolina. The contractor shall at all times comply with the terms of such insurance policies, and all requirements of the insurer under any such insurance policies, except as they may conflict with existing North Carolina laws or this contract. The limits of coverage under each insurance policy maintained by the contractor shall not be interpreted as limiting the contractor's liability and obligations under the contract.
17. **GENERAL INDEMNITY:** The contractor shall hold and save the State, its officers, agents, and employees, harmless from liability of any kind, including all claims and losses accruing or resulting to any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm, or corporation that may be injured or damaged by the contractor in the performance of this contract and that are attributable to the negligence or intentionally tortuous acts of the contractor provided that the contractor is notified in writing within 30 days that the State has knowledge of such claims. The contractor represents and warrants that it shall make no claim of any kind or nature against the State's agents who are involved in the delivery or processing of contractor goods to the State. The representation and warranty in the preceding sentence shall survive the termination or expiration of this contract.
18. **ELECTRONIC PROCUREMENT (APPLIES TO ALL CONTRACTS THAT INCLUDE E-PROCUREMENT AND ARE IDENTIFIED AS SUCH IN THE BODY OF THE SOLICITATION DOCUMENT):** Purchasing shall be conducted through the Statewide E-Procurement Service. The State's third party agent shall serve as the Supplier Manager for this E-Procurement Service. The contractor shall register for the Statewide E-Procurement Service within two (2) business days of notification of award in order to receive an electronic purchase order resulting from award of this contract.

BIDDER: Le Bleu Corporation

THE SUCCESSFUL BIDDER(S) SHALL PAY A TRANSACTION FEE OF 1.75% (.0175) ON THE TOTAL DOLLAR AMOUNT (EXCLUDING SALES TAXES) OF EACH PURCHASE ORDER ISSUED THROUGH THE STATEWIDE E-PROCUREMENT SERVICE

This applies to all purchase orders, regardless of the quantity or dollar amount of the purchase order. The transaction fee shall not be stated or included as a separate item on the invoice. There are no additional fees or charges to the contractor for the services rendered by the Supplier Manager under this contract. Contractor will receive a credit for transaction fees they paid for the purchase of any item(s) if an item(s) is returned through no fault of the contractor. Transaction fees are non-refundable when an item is rejected and returned, or declined, due to the contractor's failure to perform or comply with specifications or requirements of the contract.

Contractor or its Authorized Reseller, as applicable, will be invoiced monthly for the State's transaction fee by the Supplier Manager. The transaction fee shall be based on purchase orders issued for the prior month. Unless Supplier Manager receives written notice from the Contractor identifying with specificity any errors in an invoice within thirty (30) days of the receipt of invoice, such invoice shall be deemed to be correct and Contractor shall have waived its right to later dispute the accuracy and completeness of the invoice. Payment of the transaction fee by the Contractor is due to the account designated by the State within thirty (30) days after receipt of the correct invoice for the transaction fee, which includes payment of all portions of an invoice not in dispute. Within thirty (30) days of the receipt of invoice, contractor may request in writing an extension of the invoice payment due date for that portion of the transaction fee invoice for which payment of the related goods by the governmental purchasing entity has not been received by the Contractor. If payment of the transaction fee is not received by the State within this payment period, it shall be considered a material breach of contract. The Supplier Manager shall provide, whenever reasonably requested by the contractor in writing (including electronic documents), supporting documentation from the E-Procurement Service that accounts for the amount of the invoice.

The Supplier Manager will capture the order from the State approved user, including the shipping and payment information, and submit the order in accordance with the E-Procurement Service. Subsequently, the Supplier Manager will send those orders to the appropriate contractor on State Contract. The State or State approved user, not the Supplier Manager, shall be responsible for the solicitation, bids received, evaluation of bids received, award of contract, and the payment for goods delivered.

Contractor agrees at all times to maintain the confidentiality of its user name and password for the Statewide E-Procurement Services. If a contractor is a corporation, partnership or other legal entity, then the contractor may authorize its employees to use its password. Contractor shall be responsible for all activity and all charges by such employees. Contractor agrees not to permit a third party to use the Statewide E-Procurement Services through its account. If there is a breach of security through the contractor's account, contractor shall immediately change its password and notify the Supplier Manager of the security breach by e-mail. Contractor shall cooperate with the State and the Supplier Manager to mitigate and correct any security breach.

19. ELECTRONIC PROCUREMENT (APPLIES ONLY TO STATEWIDE TERM CONTRACTS):

Within ten (10) calendar days of notice, the contractor shall provide supplier information, contract pricing and other product-related information requested by the State or the Supplier Manager. This information shall include such information as contractor name, SKU, brand/manufacturer, product name and a brief description, unit of measure, price, and other similar information properly requested by the State or the Supplier Manager to facilitate purchasing from the contract. This information shall be posted by the contractor in the format provided by the Supplier Manager, or as otherwise provided in a template or format required by the State. No costs or expenses associated with providing this information shall be charged to the State, its agents (including Supplier Manager) or State approved users of the contract. For the purposes of this contract, the contractor warrants that it is authorized and empowered to and hereby grants the State and the Supplier Manager the right and license to use, reproduce, transmit, distribute and publicly display this information. In addition, for the purposes of this contract, the contractor warrants that it is authorized and empowered to and hereby grants the State and the Supplier Manager the right and license to reproduce and display contractor's trademarks, service marks, logos, trade dress or other branding designation that identifies the goods available under the contract. The Supplier Manager shall create and maintain, with contractor's timely assistance, web-based placement of contract information, where appropriate, that includes the contract items distributed by the contractor within the appropriate contract categories. The State shall provide any price adjustment/product modification information that it has approved during the course of the contract, to the Supplier Manager immediately upon such change.

If the contractor is not the manufacturer, then it shall be the contractor's responsibility to obtain authorization from the manufacturer to comply with the provisions of this contract, including any appropriate intellectual property rights of the manufacturer. If the contractor is the manufacturer, then the manufacturer shall only authorize dealers, outlets, distributors, value added resellers, etc. (together, "Authorized Resellers") within their network that can comply with the provisions of this contract.

CONTRACTOR IS AND SHALL REMAIN RESPONSIBLE FOR PAYING THE TRANSACTION FEE ON BEHALF OF ITS AUTHORIZED RESELLERS IN THE EVENT THAT THE AUTHORIZED RESELLER(S) DEFAULTS.

20. CANCELLATION (TERM CONTRACTS ONLY): All contract obligations shall prevail for at least 90 days after the effective date of the contract. After that period, in addition to the provisions of the paragraph entitled Price Adjustments, for the protection of both parties, this contract may be canceled in whole or in part by either party by giving 30 days prior notice in writing to the other party.

BIDDER: Le Bleu Corporation

CANCELLATION (EXECUTIVE ORDER #50 CONTRACTS): A contract awarded to a North Carolina resident bidder pursuant to Executive Order #50 and G.S. § 143-59 may be cancelled by the State, if the State determines that the Bidder's certification or information in Resident Bidder's Certification for Price-Matching Preference under Executive Order #50 is false, materially inaccurate or misleading. The contractor shall bear all losses and liability resulting from the cancellation of the contract and/or any purchase order and the contractor shall be liable for any additional costs the State may incur by contracting with another supplier of the goods or equipment.

21. **QUANTITIES (TERM CONTRACTS ONLY):** The award of a term contract neither implies nor guarantees any minimum or maximum purchases there under.
22. **PRICE ADJUSTMENTS (TERM CONTRACTS ONLY):** Any price changes, downward or upward, which might be permitted during the contract period must be general, either by reason of market change or on the part of the contractor to other customers.
 - a. **Notification:** Must be given to the Department of Public Safety, in writing, concerning any proposed price adjustments. Such notification shall be accompanied by copy of manufacturer's official notice or other acceptable evidence that the change is general in nature.
 - b. **Decreases:** The Department of Public Safety shall receive full proportionate benefit immediately at any time during the contract period.
 - c. **Increases:** All prices shall be firm against any increase for 180 days from the effective date of the contract. After this period, a request for increase may be submitted with the Department of Public Safety reserving the right to accept or reject the increase, or cancel the contract. Such action by the Department of Public Safety shall occur not later than 15 days after the receipt by the Department of Public Safety of a properly documented request for price increase. Any increases accepted shall become effective not later than 30 days after the expiration of the original 15 days reserved to evaluate the request for increase.
 - d. **Invoices:** It is understood and agreed that orders will be shipped at the established contract prices in effect on dates orders are placed. Invoicing at variance with this provision will subject the contract to cancellation. Applicable North Carolina sales tax shall be invoiced as a separate item.
23. **By Executive Order 24**, issued by Governor Perdue, and N.C. G.S. § 133-32, it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Office of the Governor and Governor's Cabinet Agencies (i.e., Administration, Commerce, Public Safety, Cultural Resources, Environment and Natural Resources, Health and Human Services, Revenue, and Transportation). This prohibition covers those vendors and contractors who:
 - (1) have a contract with a governmental agency; or
 - (2) have performed under such a contract within the past year; or
 - (3) Anticipate bidding on such a contract in the future.

For additional information regarding the specific requirements and exemptions, vendors and contractors are encouraged to review Executive Order 24 and G.S. Sec. 133-32.

Executive Order 24 also encouraged and invited other State Agencies to implement the requirements and prohibitions of the Executive Order to their agencies. Vendors and contractors should contact other State Agencies to determine if those agencies have adopted Executive Order 24."

PREA: The NC Department of Public Safety is committed to a standard of zero-tolerance pertaining to unduly familiar or sexually abusive behavior either by another inmate or by staff, volunteer, vendor, contractor or agent. Staff, volunteers, vendors, contractors or agents are strictly prohibited from engaging in personal dealings or any conduct of a sexual nature with an inmate or juvenile. Conversation and conduct with inmate or juvenile must be professional at all times. Any sexual act between an inmate or juvenile and staff, volunteer, vendor, contractor or agent violates the federal Prison Rape Elimination Act of 2003 (PREA) and is punishable, at a minimum, as a Class E felony in North Carolina. Under North Carolina and federal law neither an inmate nor a juvenile can consent to engage in sexual activity with staff, volunteers, vendors, contractors or agents. Any such activity is considered to be against the will of the inmate or juvenile in the eyes of the law – without respect to what the inmate or juvenile might say. Additionally, it is a crime to sell or give any inmate or juvenile any intoxicating drink, barbiturate or stimulant drug, or any narcotic, poison or poisonous substance, except upon the prescription of a physician; to convey to or take from an inmate or juvenile any letters, or verbal messages; to convey any weapon or instrument by which to effect an escape, or that will aid in an assault or insurrection; to trade with an inmate or juvenile for clothing or stolen goods or to sell an inmate or juvenile any article forbidden by rules or DPS policies. As a valued employee of DPS, it is important to remember that if you become aware of a report of any incidents of unduly familiar or sexually abusive behavior or sexual harassment, you have a duty to report this information immediately to your contact person with the Agency, by email to prea@doc.state.nc.us, or the DPS Communications office at (800) 368-1985. By signing this contract you acknowledge that you understand and will abide by this policy as outlined above.



BUSINESS CORPORATION ANNUAL REPORT

NAME OF BUSINESS CORPORATION: Le Bleu Corporation

SECRETARY OF STATE ID NUMBER: 0273125 STATE OF FORMATION: NC

REPORT FOR THE FISCAL YEAR END: 12/31/2014

Filing Office Use Only
<input type="checkbox"/> Changes

SECTION A: REGISTERED AGENT'S INFORMATION

1. NAME OF REGISTERED AGENT: Jerry Smith

2. SIGNATURE OF THE NEW REGISTERED AGENT: _____

SIGNATURE CONSTITUTES CONSENT TO THE APPOINTMENT

3. REGISTERED OFFICE STREET ADDRESS & COUNTY

3134 Cornatzer Rd
Advance, NC 27006-7212 Davie

4. REGISTERED OFFICE MAILING ADDRESS

PO Box 2093
Advance, NC 27006-2093

SECTION B: PRINCIPAL OFFICE INFORMATION

1. DESCRIPTION OF NATURE OF BUSINESS: Bottling

2. PRINCIPAL OFFICE PHONE NUMBER: (336) 998-2894

3. PRINCIPAL OFFICE EMAIL: _____

4. PRINCIPAL OFFICE STREET ADDRESS & COUNTY

3134 Cornatzer Rd
Advance, NC 27006-7212 DAVIE

5. PRINCIPAL OFFICE MAILING ADDRESS

PO Box 2093
Advance, NC 27006-2093

SECTION C: OFFICERS (Enter additional Officers in Section E.)

NAME: Jerry Smith

NAME: Judy M. Follette

NAME: _____

TITLE: President

TITLE: Secretary

TITLE: _____

ADDRESS: _____

ADDRESS: _____

ADDRESS: _____

3134 Cornatzer Rd

3134 Cornatzer Rd

Advances, NC 27006

Advances, NC 27006

SECTION D: CERTIFICATION OF ANNUAL REPORT. Section D must be completed in its entirety by a person/business entity.

5/5/2015

Form must be signed by an officer listed under Section C of this form.

DATE

Jerry Smith

President

Print or Type Name of Officer

TITLE

SUBMIT THIS ANNUAL REPORT WITH THE REQUIRED FILING FEE OF \$25

MAIL TO: Secretary of State, Corporations Division, Post Office Box 29525, Raleigh, NC 27626-0525



Le Bleu Corporation

Distribution Sites

Distribution Sites	Number of Loading Docks	Average Daily Quantity/Pallets	
		20oz.	1 Liter
Le Bleu Corporation - Headquarters 3134 Cornatzer Raod Advance, NC 27006 336-998-2894	5	90	90



North Carolina Department of Public Safety
Purchasing and Logistics

Pat McCrory, Governor
 Frank L. Perry, Secretary

William Crews, Commissioner
 Joanne B. Rowland, Director

Purchasing & Logistics

IMPORTANT BID ADDENDUM

May 5, 2015

**FAILURE TO RETURN THIS BID ADDENDUM IN ACCORDANCE WITH INSTRUCTIONS
 MAY SUBJECT YOUR BID TO REJECTION ON THE AFFECTED ITEM(S):**

BID Number: 19-013075-SCP
 ADDENDUM Number: 02
 PURCHASER: Carolyn Stephenson

COMMODITY/SERVICE: 390-91 Bottled Water
 USING AGENCY: NCDPS-Emergency Management
 OPENING DATE/TIME: May 7, 2015 at 2 pm

PLEASE MAKE THE FOLLOWING CHANGES

1) **Page 7, SCOPE, should read:** This is a disaster convenience contract. It is the intent of the NC Department of Public Safety, Division of Emergency Management, to establish a contract with vendors who can furnish and deliver bottled water per the stated specifications described, before, during and after an emergency or disaster. It is the State's intent to make multiple awards pursuant to this IFB. The State anticipates that no single vendor will have sufficient inventory to meet the requirements of a large scale or catastrophic disaster. The contract would be for a period of three (3) years from date of award. Each emergency or disaster has its own unique requirements; therefore, no maximum or minimum orders are guaranteed by the State. Quantities referenced in this document represent the best available estimates of the State's requirements. Therefore, nothing in this document shall be construed to prevent the State, when necessary, from purchasing additional supplies from non-contract sources, nor shall it be construed to require the State to purchase quantities of water below or beyond its actual requirements. It is anticipated that the State will require up to thirty (30) trailer loads of bottled water per day beginning approximately one day after an emergency is declared. Bidders must be aware that this is a disaster convenience contract, and any and all orders placed are to meet the life, safety and welfare requirements of the citizen of the Ste. Timely delivery is of utmost importance.

2) **Extend bid opening date to Tuesday, May 12, 2015 at 2:00 pm**

Check **ONLY** one of the following categories and return one properly executed copy of this addendum prior to bid opening time and date.

- Bid has already been mailed. Changes resulting from this addendum are as follows:
- Bid has already been mailed. NO CHANGES resulted from this addendum.
- Bid has NOT been mailed and ANY CHANGES resulting from this addendum are included in our bid.

MAILING ADDRESS:
 3030 Hammond Business Place
 4227 Mail Service Center
 Raleigh, NC 27699-4227
www.ncdps.gov



www.ncdps.gov
 An Equal Opportunity Employer

OFFICE LOCATION:
 3030 Hammond Business Place
 Raleigh, NC 27603-3666
 Telephone (919) 743-8141
 Fax (919)-715-3731

Execute Addendum (2):

BIDDER: LeBlon Corporation
ADDRESS (CITY & STATE): 3154 Calumet Road, Adkins, NC 27004
AUTHORIZED SIGNATURE: [Signature]
NAME and TITLE (Typed): Brock Agee, Vice President

<u>DELIVERED BY US POSTAL SERVICE</u>	<u>DELIVERED BY ANY OTHER MEANS</u>
BID NO. <u>19-013075-SCP</u> North Carolina Department of Public Safety Purchasing & Logistics 4227 Mail Service Center Raleigh, NC 27699-4227	BID NO. <u>19-013075-SCP</u> North Carolina Department of Public Safety Purchasing & Logistics 3030 Hammond Business Place Raleigh, NC 27603



North Carolina Department of Public Safety
Purchasing and Logistics

Pat McCrory, Governor
 Frank L. Perry, Secretary

William Crews, Commissioner
 Joanne B. Rowland, Director

Purchasing & Logistics
IMPORTANT BID ADDENDUM

May 4, 2015

**FAILURE TO RETURN THIS BID ADDENDUM IN ACCORDANCE WITH INSTRUCTIONS
 MAY SUBJECT YOUR BID TO REJECTION ON THE AFFECTED ITEM(S):**

BID Number: 19-013075-SCP
 ADDENDUM Number: 01
 PURCHASER: Carolyn Stephenson

COMMODITY/SERVICE: 390-91 Bottled Water
 USING AGENCY: NCDPS-Emergency Management
 OPENING DATE/TIME: May 7, 2015 at 2 pm

STATE'S RESPONSE TO VENDOR QUESTIONS SUBMITTED IN WRITING BY 5/1/2015 AT 5 PM	
QUESTION	ANSWER
Would the State of North Carolina consider an alternative type of packaging other than bottles (20 oz and liter sized)?	No. Specifications regarding packaging (bottles) are firm and are set based on state needs and requirements.

Check **ONLY** one of the following categories and return one properly executed copy of this addendum prior to bid opening time and date.

- Bid has already been mailed. Changes resulting from this addendum are as follows:
- Bid has already been mailed. NO CHANGES resulted from this addendum.
- Bid has NOT been mailed and ANY CHANGES resulting from this addendum are included in our bid.

Execute Addendum:

BIDDER: La Bleu Corporation
 ADDRESS (CITY & STATE): 3134 Cornatree Road Durham NC 27006
 AUTHORIZED SIGNATURE: [Signature]
 NAME and TITLE (Typed): Brook Ripen, Vice President

<u>DELIVERED BY US POSTAL SERVICE</u>	<u>DELIVERED BY ANY OTHER MEANS</u>
BID NO. <u>19-013075-SCP</u> North Carolina Department of Public Safety Purchasing & Logistics 4227 Mail Service Center Raleigh, NC 27699-4227	BID NO. <u>19-013075-SCP</u> North Carolina Department of Public Safety Purchasing & Logistics 3030 Hammond Business Place Raleigh, NC 27603

MAILING ADDRESS:
 3030 Hammond Business Place
 4227 Mail Service Center
 Raleigh, NC 27699-4227
www.ncdps.gov



OFFICE LOCATION:
 3030 Hammond Business Place
 Raleigh, NC 27603-3666
 Telephone (919) 743-8141
 Fax (919)-715-3731



318928

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/5/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Commercial Lines - 800-868-8834 Wells Fargo Insurance Services USA, Inc. 6100 Fairview Road Charlotte, NC 28210		CONTACT NAME: Erica Howell PHONE (A/C No. Ext): 704-557-7208 E-MAIL ADDRESS: Erica.D.Howell@Wellsfargo.com FAX (A/C, No): 866-332-3051	
INSURED LeBleu Corporation PO Box 2093 Advance, NC 27006		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Westfield National Insurance Company	NAIC # 24120
		INSURER B: Key Risk Insurance Co.	10885
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 9076711

REVISION NUMBER: See below

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CMM3035753	9/1/2014	9/1/2015	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			CMM3035753	9/1/2014	9/1/2015	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			CMM3035753	9/1/2014	9/1/2015	EACH OCCURRENCE	\$ 10,000,000
							AGGREGATE	\$ 10,000,000
								\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N <input type="checkbox"/> N/A	900000006386114	9/1/2014	9/1/2015	PER STATUTE	\$ 1,000,000
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

State of North Carolina
 Department of Public Safety
 Purchasing and Logistics

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE