



North Carolina Department of Administration

Beverly Eaves Perdue, Governor
Moses Carey, Jr., Secretary

Division of Purchase and Contract
James D. Staton, State Purchasing Officer

Memorandum

DATE: May 4, 2010

TO: Angela Wainwright
Purchasing Agent
Department of Crime Control & Public Safety

FROM: Mildred Christmas 
State Procurement Specialist

RE: Lawn Services – NC Air National Guard/118th ASOS & 263rd CCSQ
Our File #201000486

Approval is hereby granted for your office to award this contract to Janitorial Specialists & More, Inc. which offered the lowest cost proposal for the above referenced services. The contract period will be from date of award to September 30, 2010 with the option to renew for two (2) additional one (1) year periods. Total cost for the entire contract period will not exceed \$39,600.00 (\$11,750.00 for the first year, \$13,900.00 for the second year and \$13,950.00 for the final year).

Cc: File

Mailing Address:
1305 Mail Service Center
Raleigh, NC 27699-1305

State Courier 51-01-06
Internet Home Page: www.pandc.nc.gov
Phone: 919-807-4500
An Equal Opportunity / Affirmative Action Employer

Location Address:
116 West Jones Street
Raleigh, NC 27603-8002

3/1/2010



Where Service Contracts Will Be Performed

In accordance with NC General Statute 143-59.4 (Session Law 2005-169), this form is to be completed and submitted with the offeror's (technical) proposal/bid.

Issuing Agency: Department of Administration Solicitation # 201000486
Agency Contact Person & phone #: Mildred C. Christmas, (919) 807-4525

Solicitation Title / Type of Services: Lawn Services, Air National Guard/118th ASOS & 263rd CCSQ

OFFEROR: The Janitorial Specialists and More, Inc.
City & State: Albemarle N.C. 28001

Location(s) from which services will be performed by the contractor:

Service	City/Providence/State	Country
<u>Lawn services</u>	<u>New London NC</u>	<u>USA</u>
_____	_____	_____
_____	_____	_____

Location(s) from which services are anticipated to be performed outside the U.S. by the contractor:

_____	_____	_____
_____	_____	_____

Location(s) from which services will be performed by subcontractor(s):

Service	Subcontractor	City/Providence/State	Country
_____	<u>N/A</u>	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Location(s) from which services are anticipated to be performed outside the U.S. by the subcontractor(s):

_____	_____	_____	_____
_____	_____	_____	_____

(Attach additional pages if necessary.)

COST PROPOSAL

Year 1: Beginning 9 May 2010 through 30 September 2010

1. Mowing & Trimming (Headings 1 & 2) & Headings 3-8, @ X 11	Total	\$ <u>11,550.00 YR.</u>
2. Provide & Spread Mulch/Pine Needles (Heading 9), Twice (2)	Total	\$ <u>200.00</u>

Year 2: Beginning 13 April 2011 through 30 September 2011

1. Mowing & Trimming (Headings 1 & 2) & Headings 3-8, @ X 13	Total	\$ <u>13,650.00</u>
2. Provide & Spread Mulch/Pine Needles (Heading 9), Twice (2)	Total	\$ <u>250.00</u>

Year 3: Beginning 11 April 2012 through 30 September 2012

1. Mowing & Trimming (Headings 1 & 2) & Headings 3-8, @ X 13	Total	\$ <u>13,650.00</u>
2. Provide & Spread Mulch/Pine Needles (Heading 9), Twice (2)	Total	\$ <u>300.00</u>

EXECUTION OF PROPOSAL

By submitting this proposal, the potential contractor certifies the following:

- This proposal is signed by an authorized representative of the firm.
- It can obtain insurance certificates as required within 10 calendar days after notice of award.
- The cost and availability of all equipment, materials, and supplies associated with performing the services described herein have been determined and included in the proposed cost.
- All labor costs, direct and indirect, have been determined and included in the proposed cost.
- The offeror has attended the mandatory conference/site visit and is aware of prevailing conditions associated with performing these services.
- The potential contractor has read and understands the conditions set forth in this RFP and agrees to them with no exceptions.
- The offeror is registered in NC E-Procurement @ Your Service or agrees to register within two days after notification of contract award.

Therefore, in compliance with this Request for Proposals, and subject to all conditions herein, the undersigned offers and agrees, if this proposal is accepted within 30 days from the date of the opening, to furnish the subject services.

OFFEROR: The Janitorial Specialists and More, Inc.
 ADDRESS: 603 Smith St
 CITY, STATE, ZIP: Albemarle, NC 28001
 TELEPHONE NUMBER: 704-9851313 FAX: 704-986-4421
 E-MAIL: tpchappell@windstream.net

Principal Place of Business if different from above (See General Information on Submitting Proposals, Item 18.):

Will any of the work under this contract be performed outside the United States? Yes No
(If yes, describe in technical proposal.)

N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

BY: Tony Chappell TITLE: President DATE: 4-22-2010
 (Signature)
Tony Chappell
 (Printed name)

ACCEPTANCE OF PROPOSAL

(Using Agency Name)

BY: Angela Wainwright TITLE: Purchasing Agent DATE: 5/10/10

THIS PAGE MUST BE SIGNED AND INCLUDED IN YOUR PROPOSAL.

Unsigned proposals will not be considered.

The Janitorial Specialists...and More, Inc.
PO Box 913, Albemarle, NC 28002

Chief Executive Officer

Tony A. Chappell

April 23, 2010

Proposal requirements for RFP #201000486.

1. Corporate Background & Experience

Jerry Morton-Stanly County Facility Manager-704-985-4847

Billy Kiser-USARC Facility Manager-704-342-5213

Eston West-President of ERA Realty-704-982-5518

2. Outsourcing-NA

3. Cost Proposal

Year 1: \$11,750.00

Year 2: \$13,900.00

Year 3: \$13,950.00

Office - 704.985.1313 Fax - 704.986.4421

E-Mail: tpchappell@windstream.net

We're Here to Serve You